

PAST PERFORMANCE QUESTIONNAIRE

SOLICITATION NO. 140P20XXRXXXX

INSTRUCTIONS: [Offeror](#) to complete Sections A and B and transmit questionnaire to reference.
[Reference](#) to complete Sections C and D and transmit back to Contracting Officer listed in section E.

Notice to Contractor

Information provided in this questionnaire is intended for use as source selection information and as such is deemed Source Selection Sensitive. Statements or comments provided in the questionnaire do not signify an express or implied endorsement of any product, supply, service, or enterprise.

This information shall not be construed as an endorsement by the Government or its employee(s) of the contractor for advertising purposes or in a manner that implies the contractor, its products, or services, are approved, endorsed, or considered by the Government to be superior to other products or services.

The contractor shall not be permitted to use any information provided in this questionnaire to publicize, or otherwise circulate, promotional materials that state or imply Governmental, organizational, group, expert, or individual endorsement or consumer testimonial of a product, service, or position which the contractor represents.

A. OFFEROR INFORMATION

Company Name	Company
Street Address	Address
City	City
State	State
Zip Code	XXXXXX
Unique Entity Identifier (UEI) Number / SAM	XXXXXXXX
Point of Contact	Name, Email, Phone

B. CONTRACT INFORMATION FOR PAST PROJECT (PROJECT SUBMITTED UNDER PROJECT EXPERIENCE)

Project Title	Title
Contract Number	XXXXXXXXXX
Contract Type	Firm Fixed Price / Time & Materials / Cost Reimbursable / Other
Awarded Contract Price	\$X,XXX,XXX
Current / Final Price	\$X,XXX,XXX
Contract Award Date	XX/XX/XXXX
Contract Completion Date	XX/XX/XXXX
Period of Performance	XX/XX/XXX – XX/XX/XXX
Project Location	Park or Street address, City, State
Client / Owner	Company
Brief description of the contract & work effort:	Scope of work description

C. REFERENCE:

Name	First, Last
Position / Title	Title
Organization	Agency or Company
Phone Number	XXX-XXX-XXXX
Email Address	Email
Signature	Signature
Date	XX/XX/XXXX

D. EVALUATION

Rating	Definition
Exceptional	Performance met contractual requirements and exceeded <i>many</i> to the owner's benefit. The element being assessed was accomplished with <i>few minor problems</i> for which corrective actions taken by the contractor were <i>highly effective</i> .
Very Good	Performance met contractual requirements and exceeded <i>some</i> to the owner's benefit. The element being assessed was accomplished with <i>some minor problems</i> for which corrective actions taken by the contractor were <i>effective</i> .
Satisfactory	Performance met contractual requirements. The element being assessed contains <i>some minor problems</i> for which corrective actions taken by the contractor appear or were <i>satisfactory</i> .
Marginal	Performance <i>did not meet some</i> contractual requirements. The element being assessed reflects a <i>serious problem</i> for which the contractor <i>has not yet identified corrective actions</i> .
Unsatisfactory	Performance does <i>not</i> meet most contractual requirements and <i>recovery is not likely in a timely manner</i> . The element being assessed contains a <i>serious problem(s)</i> for which the contractor's corrective actions appear or were <i>ineffective</i> .

Evaluation Area	Rating
Quality	
Quality of workmanship (including subcontractors)?	Choose an item.
Quality of and adherence to quality control plan?	Choose an item.
Quality of informational and technical submittals?	Choose an item.
Overall Quality Rating	Choose an item.
Comments (Please provide comments supporting the above ratings. Comments supporting ratings of excellent, marginal, & unsatisfactory are especially helpful.):	
Schedule (& Time Management)	
Met project schedule milestones?	Choose an item.
Responded to owner requests in a timely manner?	Choose an item.
Informational and technical submittals submitted timely?	Choose an item.
Promptly addressed scheduling issues?	Choose an item.
Overall Schedule (& Time Management) Rating	Choose an item.
Comments (Please provide comments supporting the above ratings. Comments supporting ratings of excellent, marginal, & unsatisfactory are especially helpful.):	
Cost Control	
Addressed differing & unforeseen site conditions so as to minimize additional costs?	Choose an item.
Provided fair and reasonable pricing for contract modifications?	Choose an item.

Submitted accurate and complete invoices?	Choose an item.
Promptly paid subcontractors and suppliers?	Choose an item.
Overall Cost Control Rating	Choose an item.
Comments (Please provide comments supporting the above ratings. Comments supporting ratings of excellent, marginal, & unsatisfactory are especially helpful.):	
Management	
General oversight by project manager and superintendent?	Choose an item.
Coordination with and control of subcontractors?	Choose an item.
Avoidance of accidents & safety violations?	Choose an item.
Addressed location factors (especially remote locations)?	Choose an item.
Maintained good working relationship with owner representatives?	Choose an item.
Demonstrated flexibility, innovativeness and cooperation in resolving potential problems?	Choose an item.
Overall Management Rating	Choose an item.
Comments (Please provide comments supporting the above ratings. Comments supporting ratings of excellent, marginal, & unsatisfactory are especially helpful.):	
Small Business Subcontracting (& Labor Standards)	
Met regulatory and contractual labor standards?	Choose an item.
Successfully contracted with small and socio-economically disadvantaged businesses?	Choose an item.
Quality and adherence to applicable subcontracting plans?	Choose an item.
Overall Small Business Subcontracting (& Labor Standards) Rating	Choose an item.
Comments (Please provide comments supporting the above ratings. Comments supporting ratings of excellent, marginal, & unsatisfactory are especially helpful.):	
Regulatory Compliance	
Met building and life safety codes?	Choose an item.
Overall Regulatory Compliance Rating	Choose an item.
Overall Recommendation:	
Given what I know today about the contractor's ability to perform in accordance with the contract's most significant requirements, I would recommend them for similar contracts:	Choose an item.
Overall Comments:	

E. RETURN:

Return by	Time / Date
Name	CO or CS name
Title	Contracting Officer / Contract Specialist
Organization	National Park Service – Denver Service Center
Email	First_Last@nps.gov