

PRE-BID CONFERENCE AGENDA
Boundless Journey Adventure Park PHASE 2, 26-166082
January 27th at 1:00 p.m.
City Hall Executive Conference Room

I. OPENING OF MEETING – Christina Lazenby

Please add your name, company name, email address and phone number to the sign-in sheet. Purchasing will not be recording this meeting. Please enter your questions into the City's online bidding system to be answered via addenda.

II. INTRODUCTIONS – Christina Lazenby, Buyer II

Jennifer Rowland – Chief Procurement Officer
Natalie Spruell – Director of Parks and Recreation
Rick Page – Construction Project Coordinator
Ryan Briggs – Safety and Security Officer
Greg Miller – Pland Collaborative
Lana Idriss – Pland Collaborative

III. BID DOCUMENTS – Christina Lazenby

A. Review of Bid Documents

1. Bidding Requirements - required documents for bid submission are on the Response Attachments tab; bid opening date February 18, 2026 at 10:00 a.m. virtually via Google Meets.
2. Contractor's Drug Testing Policies and Procedures:
The CONTRACTOR must have in place a drug/alcohol free workplace policy that applies to all employees of this work-site. This policy should include provisions for reasonable suspicion, pre-employment, and post-accident drug/alcohol testing. The awarded CONTRACTOR must submit their drug-free work place policy to the City of Farmington within 48 hours of the Notice of Award.
3. State of New Mexico Department of Workforce Solutions, Public Works Division - Enforcement Fund and Registration of Contractors and Subcontractors:
In compliance with Public Works Section 13-4-13.1 NMSA 1978, Public Works Contracts, Registration of Contractors and Subcontractors. Contractors submitting bid pricing more than \$60,000 shall be registered with the New Mexico Department of Workforce Solutions (NMDWS) prior to submitting a bid to the City of Farmington. If a Contractor is not registered at the time of Bid opening, their Bid shall be considered non-responsive and will be rejected. Contractor's subcontractors, if over \$60,000, shall also be registered with NMDWS. If a Contractor's Bid includes any subcontractor that is not registered, their Bid may be considered for award following substitution of a registered subcontractor for any unregistered subcontractor in accordance with Section 13-4-36 NMSA 1978. Bidders may find additional information on the registration requirements and forms at the following website: <http://www.dws.state.nm.us/dws-pubwage.html>
4. Wage Rates
 - a) Poster and Wage Decision must be posted by the Contractor in a prominent & easily

accessible place at the site of the project.

- b) Certified payroll records (weekly or bi-weekly) must be submitted to the City of Farmington Purchasing Division not more than 5 working days following the close of the payroll period by the Contractor and all subcontractors.
 - c) Federal funds require compliance with the Davis-Bacon Wage Act, and SAM.gov registration of contractors and subcontractors.
- 5. In conformance with NMSA Section 13-4-37 - It is the responsibility of each Subcontractor submitting a bid to a contractor to be prepared to submit a faithful performance and payment bond if so requested by the Contractor.
 - 6. In conformance with NMSA Section 13-1-148.1 - A Subcontractor shall provide a performance and payment bond on a public works building project if the Subcontractor's contract for work to be performed on a project is one hundred twenty-five thousand dollars (\$125,000) or more.
 - 7. Contractor's List of Subcontractors - No deviations from list submitted in Bid unless approved by Purchasing/Contracts Administrator (Reference 13-4-36, NMSA 1978)
 - 8. Contract Time: 365 calendar days for Base Bid. 60 additional days for any Additive Alternatives awarded
Liquidated Damages: \$1,000.00 per calendar day
 - 9. Questions from Contractors/Subcontractors
Questions shall be submitted by Contracts/Subcontractors in the online bidding system no later than February 10, 2026 at 2:00 p.m.
 - 10. The CONTRACTOR shall be licensed under the proper classification(s) as outlined under the State of New Mexico's Construction Industries Division Rules and Regulations (latest edition). A CONTRACTOR not having the minimum license at the time of Bid opening shall be considered a non-responsive Bidder and their Bid will be rejected. Contractor's subcontractors shall also have the proper licensing.

B. Contract Documents

- 1. Certificates of Insurance that meet the contract requirements – waiver of subrogation and additional insured.
- 2. Change Orders: Per Sections 10 & 11 of the Conditions of Contract, Contractor shall only proceed with changes to the work upon receipt of a written change order.
- 3. Federal Terms and Conditions apply to the Contractor and subcontractors.

IV. **FUNDING OF PROJECT** – Natalie

V. **PROJECT SUMMARY** – Rick/Greg

The Contractor will provide all labor, materials, tools, equipment, supervision and other related

items required to complete the project as per scope of work, specification and drawings prepared by Pland Collaborative Landscape Architecture.

VI. PROJECT ARCHITECT – Greg Miller, Pland Collaborative

- A. Discussion of Construction Plan Set
- B. AutoCAD plans will be provided to the successful contractor for field staking
- C. Description of Base Bid and Additive Alternates
- D. Description of play equipment – contractor purchased versus Owner provided
- E. Technical Specifications

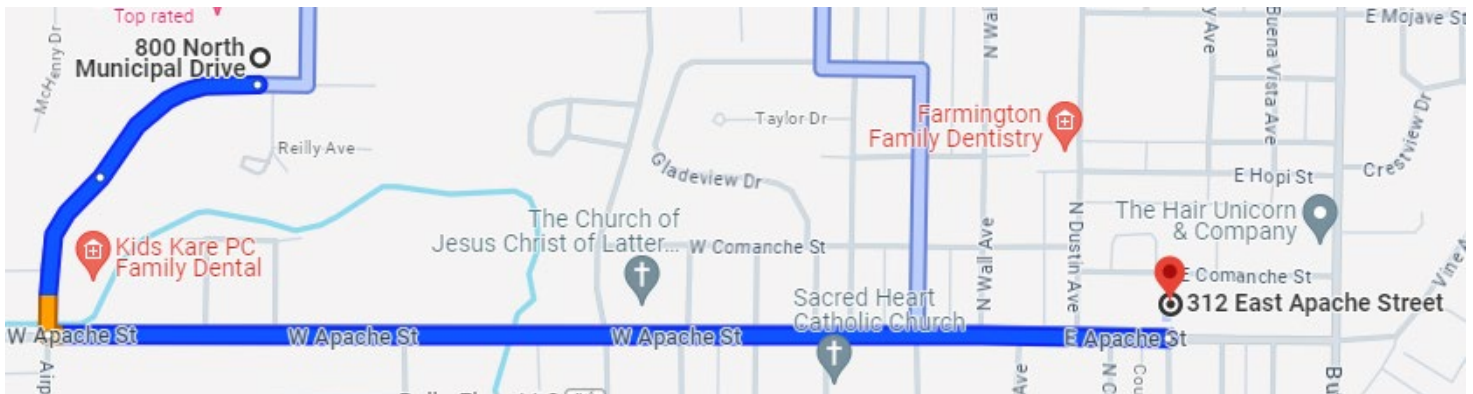
VII. SAFETY DIVISION – Ryan/Christina

- A. The City of Farmington Safety Division is here to assist you. We expect everyone to work safely according to OSHA standards. The Safety Office is available as a resource should you have any questions/concerns.

VIII. TRAFFIC ENGINEER N/A

IX. CONTRACTORS – Questions must be entered on the online bidding system.

X. SITE VISIT



XI. MEETING ADJOURNED