

REQUEST FOR PROPOSAL

PROJECT DESCRIPTION

Eagle County, Colorado operates a permanent Household Hazardous Waste (“HHW”) Collection Facility located at the Eagle County Landfill north of Wolcott, Colorado. Programs offered at the HHW Collection Facility include household hazardous waste collection and Conditionally Exempt Small Quantity Generator hazardous waste collection.

Typical materials collected include, but are not limited to: pesticides, poisons, flammable paint and solvents, motor oil, antifreeze, gasoline, automotive products, latex paint, cleaners, hobby chemicals, aerosols, acids, bases, oxidizers, batteries of all types, fluorescent lights, mercury-containing items, compressed gas cylinders, and PCB containing materials. This facility does not knowingly accept radioactive materials, explosives, biohazard wastes, and asbestos. The following materials are managed by HHW staff and recycled locally: latex paint, auto/truck batteries, rechargeable batteries, anti-freeze, motor oil, cooking oil, and fluorescent tubes.

Eagle County HHW staff will perform all packaging of materials and labeling of containers and complete all transportation documentation (manifests, bill of lading) in accordance with all Colorado Department of Transportation (“CDOT”) and United States Environmental Protection Agency (“EPA”) regulations. Hazardous waste contractors will perform all transporting of materials. Contractors are responsible for final disposal, recycling, and/or any other agreed upon alternate treatment option

SCOPE OF SERVICES

All respondents shall acknowledge and/or illustrate that they can comply with the following Contractor obligations and responsibilities:

1. Contractor shall not enter into any subcontractor agreements for the performance of any of the services required by this RFP without Eagle County’s prior written consent, which may be withheld in Eagle County’s sole discretion. Contractor shall require each subcontractor, as approved by County and to the extent of the services to be performed by the subcontractor, to be bound to Contractor by the terms of this RFP and resulting services agreement, and to assume toward Contractor all the obligations and responsibilities which Contractor, by this RFP and the resulting services agreement, assumes toward County. The Contractor shall be responsible for the acts and omissions of its agents, employees, and subcontractors.
2. Contractor will provide a vehicle and personnel suitable to pick up the quantity of hazardous waste specified on a prearranged date and time for delivery to recycling, treatment and/or storage and disposal facilities.

3. Contractor will provide a management and disposal plan for the selected hazardous waste types which will be incorporated into the resulting services agreement.
4. Contractor will provide to the Eagle County HHW Collection Facility a list of packaging requirements/instructions for all materials received from the HHW Facility.
5. Contractor will provide a list of specific hazardous waste streams that require special lab packaging or other considerations during packaging.
6. By mutual agreement between Contractor and Eagle County, additional categories of hazardous waste, along with agreed upon pricing and disposal may be added to the schedule of disposal charges.
7. Contractor will provide the appropriate shipping papers, manifests and any other documents necessary for proper transportation, disposal and/or recycling of materials from the Eagle County HHW Collection Facility.
8. The Eagle County HHW Collection Facility reserves the right to choose the materials management method for any and all materials received by Contractor from the HHW Collection Facility. Any other material management method or alternative processes must be proposed in writing and presented to Eagle County, Attention: Solid Waste and Recycling Division Chief for prior written approval.
9. Contractor, in conjunction with the Eagle County Solid Waste and Recycling Division Chief and HHW Specialist, will designate a primary facility for disposal and/or recycling of materials received from the Eagle County HHW Collection Facility. If the primary designated facility is unable to accept a shipment of materials, then an alternate facility that has been pre-approved by the Contractor and Eagle County will be used. Any time the alternate facility is used; Contractor shall provide the Eagle County HHW Collection Facility with 48 hours' notice. If the use of the designated alternate facility is due to no fault of the Eagle County HHW Collection Facility, no additional charges will be levied for transportation to the alternate facility.
10. Contractor will provide proof of licensed and permitted facilities, including EPA ID numbers that are to be used by Contractor for the management of materials received from the Eagle County HHW Collection Facility. Eagle County reserves the right to inspect (at County's expense) any facility used by Contractor.
11. Any change to the primary or alternate disposal facility will be submitted to Eagle County, Attention: Solid Waste and Recycling Manager in writing. Eagle County will inform the Contractor of approval or non-approval within 30 days.

12. Contractor will be responsible for transporting all materials received from the Eagle County HHW Collection Facility. Contractor will ensure that the transporter has all required permits and licenses in accordance with local, state, and federal regulations for the transportation of materials received from the Eagle County HHW Collection Facility. Contractor shall provide the location, address, EPA ID, and CDOT ID number for every transporter utilized to perform services pursuant to this RFP. Contractor shall also ensure that any transporter utilized meets all insurance requirements as required by Eagle County.
13. Contractor will provide transportation for materials within ten (10) days of notification from the Eagle County HHW Specialist of the need for shipment of materials.
14. Contractor will assume possession of the materials/hazardous waste the moment it leaves the Eagle County HHW Collection Facility. Contractor will manage all materials received from the Eagle County HHW Collection Facility in accordance with all applicable local, state, and federal regulations for the transportation, storage, and disposal/recycle of said materials.
15. Contractor will return the original signed and dated manifest to the Eagle County HHW Collection Facility within thirty (30) days after delivery of materials to a disposal and/or recycling facility. Contractor will send a certificate of disposal/recycling to the Eagle County HHW Specialist within six (6) months after delivery of materials for treatment, recycling, landfilling or disposal. If a certificate of disposal is not received within six (6) months, Contractor will provide a written explanation of the delay. Eagle County reserves the right to terminate the resulting services agreement with the Contractor if the written explanation is deemed unacceptable or no written explanation was provided.
16. Contractor will be solely responsible for maintaining all records required by local, state, and federal laws for materials received and in their possession for hazardous wastes received from the Eagle County HHW Collection Facility. Contractor will provide this information to Eagle County upon request.
17. Contractor shall ensure that all insurance requirements are current.
18. Eagle County reserves the right to choose more than one contractor for transportation, disposal and/or recycling of any material.