

REQUEST FOR PROPOSALS
for
2026 Summit County Chipping Program
Summit County Government's Wildfire Prevention Program
Posted February 5, 2026

Key Takeaways

Proposals are due February 27, 2026

The program is eight weeks, from June 1 – July 24

- an additional week, ending July 31, is held to ensure project completion

The service area schedule is on page 2 of this RFP

Contractor will track participation using county provided I-Pad, on the FireAside platform.

All wood piles are collected, chipped on site, and removed

Loads of chips shall be delivered to the Summit County Resource Allocation Park (SCRAP)

Proposals Due:

Friday, February 27, 2026 at 2:00 p.m. MST/MDT

Proposals may be e-mailed to: dan.schroder@colostate.edu with the subject line: Chipping Proposal.

Overview

Summit County Government ("County") is soliciting bids from qualified contractors to provide curbside chipping and removal service of wood piles composed of trees, regardless of species, tree branches and Sage up to approximately 12" in diameter, via one (1) pass through every neighborhood in Summit County. The program duration is 8 weeks. Two crews will operate concurrently, one in the North and one in the South. The Chipping Program start date is Monday, June 1, 2026. The program end date is Friday, July 24, 2026. See the schedule and the service area map for further clarification.

Copies of the request are available at www.SummitCountyCO.gov under 'Bids & Proposals' or by request at the County CSU Extension office. Contact Dan Schroder, Summit County CSU Extension Director, for additional project information at dan.schroder@colostate.edu or 970-389-5756.

Scope of Services

Contractor shall furnish all labor, transportation, and incidentals necessary to perform the Wildfire Prevention Chipping Program service. Work involves driving through every Summit County neighborhood and stopping at roadside wood piles to chip and haul woody material. Trees, regardless of species, tree branches and Sage are the intended material to be removed through this program. Construction material, treated lumber, rotten wood, roots, stumps, clippings or any items other than trees and tree branches are to be left at the original location for landowner disposal. After wood pile chipping is complete, at each location, Contractor will sweep/blow the area of any residual material. Work shall be completed as set forth in a contract for this project with the County based upon the contractor's written proposal. The 2026 drop location is the Summit County Resource Allocation Park (SCRAP).

Objectives

- Protect communities throughout Summit County from wildland fire.
- Reduce wildfire hazards within the program service areas by removing all wood piles.
- Increase landowner awareness of actions they can take to prepare for wildfire.
 - FireAside tracking app supports this objective.
- Utilize woody biomass by delivering to the SCRAP compost program

Date and time of service

Neighborhood wood pile removal activities shall be limited to the hours between 7:00 a.m. and 7:00 p.m., Monday through Saturday, for eight weeks, from June 1 – July 24, 2026. At the discretion of the Contract Administrator, scheduled operations can be modified and Contractor work can be redirected to other locations to fulfill chip and haul work.

2026 Chipping Weekly Dates

North and Central Summit County

Week 1 June 1-5

Silverthorne (east of Hwy. 9),
Ptarmigan, Dillon Valley,
Town of Dillon, Corinthian Hill

Week 2 June 8-12

Summerwood, Summit Cove,
Keystone, Montezuma

Week 3 June 15-19

Frisco, Copper Mountain

Week 4 June 22-26

Summit Sky Ranch,
Eagles Nest, Three Peaks

Week 5 June 29 - July 2 (7/3 Federal Holiday)

All properties north
of Summit Sky Ranch

Week 6 July 6-10

Willowbrook, Willow Creek Highlands,
Ruby Ranch

Week 7 July 13-17

Sage Creek Canyon, South Forty,
Hamilton Creek, Angler Mountain Ranch,
Ponds at Blue River, Blue River Run

Week 8 July 20-24

Silverthorne (west of Hwy. 9),
Mesa Cortina, Wildernest, Adams & Brian Ave.

Southern Summit County

Week 1 June 1-5

Farmer's Korner, Gold Hill, Highland
Meadows, Tenmile Vista, Silver Shekel

Week 2 June 8-12

Airport Road, Peak 7

Week 3 June 15-19

Peak 8, Peak 9, Town of Breckenridge,
Western Sky Ranch, Moonstone

Week 4 June 22-26

Boreas, Baldy

Week 5 June 29 - July 2

Warrior's Mark, Spruce Valley Road
(The Crown), Spruce Valley Ranch

Week 6 July 6-10

Town of Blue River vicinity

Week 7 July 13-17

Tordal Estates to Quandary

Week 8 July 20-24

Highlands, Summit Estates, Gilrose,
Swan River Valley



Indemnification and Insurance

Contractor shall indemnify and hold harmless the County from and against all claims, damages, losses, and expenses arising out of or resulting from acts or omissions of the Contractor, Contractor's sub-contractors or otherwise arising out of the performance of services by Contractor. No later than seven (7) days following the execution of an Independent Contractor Agreement between the County and Contractor, the Contractor shall provide the County with certificates of insurance evidencing the types and amounts of insurance specified below:

- a. Worker's Compensation and Employer's Liability:
 - i. Worker's Compensation must be maintained with the statutory limits.
 - ii. Employer's liability is required for minimum limits of:
 - \$1,000,000 Each Accident
 - \$500,000 Disease Policy
 - \$1,000,000 Disease Each Employee
- b. Commercial General Liability:
 - i. \$1,000,000 Each Occurrence
 - ii. \$2,000,000 General Aggregate
 - iii. \$2,000,000 Products Completed Operations Aggregate
- c. Automobile Liability: Contractor will maintain business auto liability coverage covering liability arising out of any auto (including owned, hired and non-owned autos) used in the performance of services under this Agreement.
 - i. \$1,000,000 Combined Single Limit Each Accident

Insurance coverage shall not be reduced below the limits described above or cancelled without the County's written approval of such reduction or cancellation. Certificates of such insurance, of agents and subcontractors, shall be provided to the County upon request. With regard to all insurance, such insurance shall:

- Be primary insurance to the full limits of liability herein before stated and, should County have other valid insurance, County insurance shall be excess insurance only; and
- Not cancelled without thirty (30) days prior written notice to the County.

Proposal Format

Performance services outlined in this request for proposals shall be clearly stated to allow the County to effectively evaluate each proposal. Potential daily schedule of services should also be included.

Refinements and Improvements

Applicants should feel free during the proposal submission process to provide any suggestions or comments that might be advantageous for the County to consider in terms of any efficiencies, issues or processes. The County is not committed to any single scenario, but efficiency of resources and minimizing impacts are critical in completing this work. The following pages contain the RFP instructions and owners requirements.

Part I - ADMINISTRATIVE INFORMATION

A. Issuing Officer

This Request for Proposals ("RFP") is issued by Summit County CSU Extension. For questions, please contact Dan Schroder, at dan.schroder@colostate.edu or 970-389-5756.

B. Purpose

This RFP provides prospective contractors with sufficient information to prepare and submit proposals for consideration by the County. To be considered responsive, each proposal must provide for completion of the tasks outlined in the RFP.

C. Scope

This RFP contains the instructions governing the proposals to be submitted and the materials to be included therein. These are mandatory requirements that must be met to be eligible for consideration.

D. Scheduling

See page 2/8 of this document

E. Inquiries and Questions

Prospective applicants are welcome to make inquiries and ask questions concerning the RFP to obtain clarification of the any requirements or schedule a site visit to the properties.

2026 Time Schedule:

Friday, February 6, Request for Proposals publicly advertised in the Summit County Journal and posted on county website

Friday, February 13th, Deadline for all Questions

Friday, February 20th, All Questions, Comments and Responses to Questions posted by the County at Bids and Proposals on www.SummitCountyCO.gov

Friday, February 27th, Proposals must be submitted via email to Dan.schroder@colostate.edu no later than 2:00 p.m. MST/MDT

Friday, February 27th, Official Bid Opening at 2:30pm.

Notice of Award sent by Friday, March 6th.

F. Instructions for Submission of Proposals

It is imperative, when submitting a proposal, that the outside of the submission email be addressed as follows and with appropriate text in the email subject line and text in the top few lines of the body of the email:

Email Address:

Dan.schroder@colostate.edu

Subject Line Text:

Vendor's Name - Proposal for: Wildfire Prevention Chipping Program

Body Text:

ATTN: Dan Schroder, Summit County CSU Extension Director

Proposal for: Wildfire Prevention Chipping Program

1. Contractor's company name
2. Contact name and phone number

G. Late Proposals

It is the responsibility of each vendor submitting a proposal to ensure that emailed proposals arrive to the Summit County CSU Extension office by Friday, February 27th, 2026 at 2:00 p.m. MST/MDT

H. Proprietary Information

Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself.

I. Response Material Ownership

All materials submitted regarding this RFP become the property of the County and will only be returned at the County's option.

J. Incurring Costs

The County is not liable for any costs incurred by those who have submitted proposals prior to issuance of a signed contract.

K. Acceptance of Proposal Content

The contents from the selected contractor's proposal will become contractual obligations if a subsequent agreement is reached. Failure of the successful contractor to accept these obligations may result in cancellation of the award and such contractor may be removed from future solicitations.

L. Acceptance Time

The County intends to make a proposal selection within 20 business days after the closing date for receipt of proposals.

M. Budget

The County will pay a whole-program amount based on the bidders proposal. Final payment will be sent to the contractor by November, once all wood chips are delivered to their final location, and total volumes are determined.

PART II – PROPOSAL CONTENT & PART III – PROPOSAL EVALUATION AND SELECTION

The County intends to engage the most qualified contractor available for this assignment. Responsiveness to the RFP will be a principle basis for evaluation. Proposals shall provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. The proposal should clearly express the contractor's understanding of the County's specific requirements, indicating the contractor's qualifications to conduct this service in a thorough and efficient manner. Failure to disclose a conflict of interest is a misdemeanor criminal offense under Colorado Law. Such conflict may arise if any public official exercises any substantial discretionary function in connection with a government contract, purchase, payment or other pecuniary transaction without necessary disclosures as defined by Colorado Revised Statutes (C.R.S.) Section 18-8-308 as amended.

Selection Process.

1. The County reserves the right to reject any and all proposals, to consider alternatives, to waive irregularities and to re-solicit proposals.
2. The County reserves the right to conduct such investigations of, and discussions with, those who have submitted proposals ("Proponents") or other entities as it deems necessary to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
3. All proposals submitted must be valid for a minimum period of ninety (90) days after the date of the proposal opening. Each Proponent must submit with the proposal a list of all subcontractors, independent contractors or sub-consultants employed or proposed to be employed by the Proponent in the performance of the contract.
4. Selection of a contractor will be made at the sole discretion of the County. The County may consider the following criteria when evaluating proposals that includes but is not limited to:
 - a. Cost;
 - b. The reputation, experience and efficiency of the Proponent;
 - c. The ability of the Proponent to perform the contract or provide the goods and services within the time specified;
 - d. The Proponent's performance under previous contracts with Summit County;
 - e. The number and scope of conditions attached to the proposal;
 - f. The Proponent's interest in the project, as well as their understanding of the project scope and the specific requirements of Summit County; and
 - g. The application of all of the above criteria to any sub-consultants, subcontractors or products to be utilized by the Proponent.

5. Contract negotiations will take place with the most qualified contractor. The County reserves the right to incorporate specific contract provisions into the Proponent's standard contract if the County's standard contract cannot be used. Such provisions include but are not limited to insurance and indemnification provisions and governmental immunity provisions. If a contract cannot be negotiated, the negotiations will be terminated in writing and negotiations will begin with the next most qualified contractor.

Summit County is offering this project at a not-to-exceed rate. See page 5, section M.
Please answer the following topics and questions within each section, or on additional pages, to best inform The
County of the firm's qualifications and to aid The County in determining firm selection.
The Applicant hereby certifies that all statements and all answers to questions herein are true and correct.
Statements must be complete, accurate, and in the form requested.

CONTRACTOR INFORMATION

Contact Information	
Bidder Name	
Mailing Address	
Physical Address	
Phone Number	
Email Address	

BIDDER QUALIFICATIONS, EXPERIENCE & CERTIFICATIONS:

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SCOPE OF WORK:

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SUBCONTRACTOR INFORMATION: Contractors proposing use of Subcontractors shall list them here.

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EQUIPMENT: Submit a detailed list the size, type, and quantity of equipment deemed necessary to provide the requested operations.

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STAFFING LEVELS: Submit the number of employees deemed necessary to provide the requested operations.

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PROVIDE PAST EXAMPLES OF SIMILAR WORK:

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REFERENCES:

ACKNOWLEDGEMENT

The submittal of this proposal is a duly authorized official act of the bidder and the undersigned officer of bidder is duly authorized and designated to submit this bid to Summit County Government, c/o CSU Extension this _____ day of _____, 2026.

By Company: _____

Signature of Bidder: _____

Title: _____ Date: _____