

REQUEST FOR PROPOSALS

The City of Craig, Colorado will be requesting proposals for **Refurbishment of Allis Chalmers Model 300 Wastewater Influent Pump**. Proposals will be due **April 6, 2026, at 1:30 p.m.** at the office of the City Clerk, 300 West Fourth Street, Craig, Colorado 81625. Proposals received after this time will not be accepted and will not be opened. Proposals will be opened publicly and read aloud April 6, 2026, at 2:00 p.m. The approved proposal is scheduled to be awarded at the City Council meeting on April 14, 2026.

The specifications are on file for public inspection and acquisition at the office of the City Clerk, 300 West Fourth Street, Craig, Colorado 81625 kcarmody@cityofcraig.org or by phone at (970) 826-2008.

No proposal shall be withdrawn after opening the proposal without the consent of the City of Craig, for a period of 30 days after the scheduled time for opening.

The City of Craig, Colorado www.craig.co.us reserves the right to reject any or all proposals and to waive any informality in the proposal process.

The proposal shall be completely filled out on the proposal forms provided. Proposals shall be addressed to the City of Craig and shall have the name of the bidder and "**Allis Chalmers Pump Refurbishment**" written thereon. Failure to comply with the provisions of this paragraph will be cause for rejection of proposal.

City of Craig, Colorado



Chris Nichols, Mayor

Attest:



Katie Carmody, City Clerk



Published: February 25, March 4, and March 11, 2026

REQUEST FOR PROPOSAL

City of Craig Wastewater Department

Influent Wastewater Pump Refurbishment

Release Date:

February 25, 2026

Contact Person:

Carl R. Ray, Water & Wastewater

Director

(970) 826-2022

Deadline for Submissions

April 6, 2026, at 1:30 p.m.

I. REQUEST FOR PROPOSALS

Allis Chalmers Influent Wastewater Pump

Refurbishment

RELEASE DATE: February 25, 2026

CLOSING DATE: April 6, 2026, at 1:30 p.m.

*All proposals must be received by the closing date and time.
Faxed, emailed, and postmarked materials will be accepted.*

CONTACT PERSON:

Carl R. Ray

(970) 826-2022

cray@ci.craig.co.us

Hours: Monday – Friday: 8:00 a.m. to 4:30 p.m.

City of Craig

300 West 4th Street

Craig, CO 81625

Hours: Monday – Thursday: 7:30 a.m. to 5:30 p.m.

Friday: 7:30 a.m. to 11:30 p.m.

I. Introduction

The City of Craig invites qualified vendors to submit responses to this request for proposal (RFP) for refurbishment of one, Model 300 Allis Chalmers centrifugal pump (pump motor not included). The current seals are to be replaced with Chesterton 442 split mechanical seals. Shipping and delivery prices should be included in the RFP. City staff will remove the pump to be ready for packaging and truck shipment.

II. Project Background

The City of Craig is located in the Northwest corner of Colorado within Moffat County. The population is approximately 9,000. The Wastewater Treatment Facility is located at 2301 West 1st Street, Craig, CO 81625. Background information on the City including the current and past budgets can be found on the City's website at www.ci.craig.co.us .

The pump included in this RFP moves raw sewage water from an influent wet well to an aeration basin and usually operates around 5 psig. We have four pumps that perform this function of which two are considered redundant. The equipment is refurbished on an approximate 15- year cycle, however the pump in question was submerged in untreated wastewater 6 years ago and lessened the life of pump components. Due to the unique arrangement of the intake and discharge piping, it is difficult to find another pump that would be a direct replacement without requiring a re-design of the piping.

III. Technical Requirements

A. Pump Galley



B. Information



REPAIR SCOPE OF WORK

Qty	Part Name	Condition/Recommended Scope	Material
1	Packaging and Shipping	Receive pump from customer (City of Craig). Provide shipping from Wastewater facility.	NA
1	Disassembly and Inspection	Disassemble pump. Sandblast and inspect components, measure and inspect pump. Prepare recommended work scope.	NA
1	Report	Provide a written TDI report	NA
1	Seals	Replace current seals with Chesterton 442 split mechanical seals	Ceramic
2	Bearings	Inspect, replace, and lubricate bearings. Check repair register fit of bearings and race.	Stainless steel
1	Paint	Sandblast housing. Paint with similar blue.	
1	Volute	Inspect for excessive wear (possible prep and ceramic coating application)	
1	Wear Ring	Replace wear ring	
1	Impeller	Manufacture an impeller made from CD4MCU duplex stainless material for increased corrosion/erosion resistance with option to heat treat for increased wear resistance. Balance impeller to ISO 1940	Stainless Steel
1	Pump Shaft	Recondition pump shaft. Option to manufacture a new pump shaft	Stainless Steel
1	Final Assembly	Gather and wash all components in preparation for assembly. Perform and record complete as built inspection report. Assemble pump complete taking lateral float at each stage, paint, tag, and prep for shipment	NA
1	Shipping	Prepare, package to ship back to City of Craig Wastewater Facility	NA

IV. Scope of Services

The scope of services for this project is as follows:

A. Pump Repair Scope

The city staff have years of experience with what typically needs to be refurbished on the pump included in this RFP. Therefore, please bid based on scope of work. What follows is typical repair work scope for one pump.

B. Mechanical Seal

Note that the scope of work includes replacing the current mechanical seal. For uniformity, the City would like the seal to be a Chesterton 442 split mechanical seal.

C. Impeller Shaft

Along with the scope of work, Include a bid option (1 and 2) for either a refurbished or new shaft

D. Volute

Along with scope of work, (In case of excessive wear) Include a bid option (3) for surface preparation and application of a ceramic coating similar to Chesterton SD4i for the Volute and other wet areas.

E. Shipping

The City will remove the pump and have item palletized and ready for pickup. The RFP should include pickup and return shipping to Wastewater Facility.

V. Proposal Format

To facilitate the review of proposals, all proposals are required to adhere to the following requirements. The City strongly encourages proposers to ensure that RFP submissions are succinct and clearly organized. The RFP proposal must be written and organized in the exact order of each line item A-I below. If the proposal is not in this format or does not include all the listed items, it may be deemed nonresponsive. For ease of handling, all responses are to be provided in a standard 8 ½" x 11" portrait format with binding on the left-hand edge.

A. Cover Letter. Provide a letter of introduction or cover page from an authorized representative.

B. Name, Title, and Contact Information. Include the name of the person or persons who will be authorized to make representations on behalf of the vendor, with all contact information.

C. Company History. Provide business background/overview of products and services offered by your company.

D. Qualifications and Experience. Provide the qualifications of the vendor and its specialized experience and technical competence that qualify it to provide the services required. Provide the names and qualifications of outside consultants and associates that will be employed to assist on the work to be performed under your proposal.

E. References. Provide a list of names, addresses and telephone numbers of at least three (public sector preferred) clients for which the vendor has successfully completed similar projects to that required by this RFP within the past five years. A brief synopsis should be included for at least three customers currently utilizing equipment and systems similar to those required in this RFP. Include a description of the projects, and the contact name and information of the customer.

F. Description of Proposed Solution. Provide detailed information related to your proposed solution and how it will meet the needs of the City. Your proposed solution is to identify and describe all hardware, software, wiring/cabling, and other components necessary to satisfy the requirements identified above. Provide information on what resources the City of Craig would provide to operate your proposed solution, including staff with identified skills and qualifications. Provide specifics on the equipment specifications and why you have selected or recommend the equipment specified and/or quoted. Identify any unique or distinctive features in your product or services that differentiate your product or services from other vendor's solutions

G. Training. Include costs to train City Personnel and IT staff on the operation of the solution. Training should also provide a sufficient overview of the configuration of the components of the system to allow City IT staff to troubleshoot any problems or tune any components for maximum performance.

H. General Comments. Comment on any aspect of the RFP including, but not limited to, the technical requirements and scope of work as detailed above. The proposed solution is to be described fully, including how the components of the solution adhere to all requirements noted above.

I. Project Schedule. Provide a proposed project schedule of time frames, milestones, for completion of the project. Project schedule must include a specified time frame for delivery of the hardware. At a minimum, the tasks identified above in each phase should be noted showing the timeframe for completing each task and identifying which staff and/or subcontractor will complete the task.

J. Project Pricing. Proposal and Pricing shall be enclosed in a separate sealed envelope or delivered to the City Clerk via email, kcarmody@cityofcraig.org on or before April 6, 2026, at 1:30 p.m. Include itemized line item pricing for this project, anticipated tasks and/or deliverables. Also include in the proposal the anticipated payment schedule, such as the amount due at the start of each phase, amount due at the completion of identified deliverables provided during each phase, or the amount due at successful completion of each phase. The proposed quote for project pricing should include all anticipated expenses for all efforts, equipment, and services associated with documentation, design, hardware, configuration, deployment, and support for the first year. The City will retain ten per cent (10%) of fees billed at the completion of each milestone until final acceptance of the deliverables.

K. Warranty, Manufacturer

Manufacturer shall fully warrant all materials and equipment furnished under the terms of this Proposal against poor and inferior quality. While under warranty, manufacturer shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of City operations. A copy or description of the manufacturer's warranty shall accompany each Proposal for the material and equipment proposed, detailing the scope and length of the warranty.

L. Warranty, Vendor.

Successful Vendor shall fully warrant all materials, equipment, and workmanship furnished under the terms of this Proposal against poor and inferior quality, for a period of not less than **one (1) year** from date of the final acceptance by the City. While under warranty, successful Vendor shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of City operations.

VI. Evaluation Criteria

Based upon the responses to the RFP, the City may interview any or all the vendors and/or award the contract without conducting interviews. The successful vendor will be required to enter into a contract with the City, including insurance/indemnity requirements.

Please see the Standard Insurance as set forth in **Attachment A**.

The selection process, including the interview, will focus on:

1. The refurbishment;
2. Ability to provide responsive customer service;
3. Clarity of proposal, completeness and inclusion of requested information;
4. Technical capabilities;
5. Reference checks;
6. Professional nature of firm;
7. Demonstrated municipal government experience;
8. Ability to present materials that can be understood by technical and non-technical staff;
9. Qualifications and experience of the firm and staff assigned to provide support;
10. Past performance and level of support of the firm;
11. Professional standing and financial stability of the firm;
12. Feasibility of the proposal(s) based upon the proposed scope of service; and
13. Cost effectiveness.

All interested parties are encouraged to submit proposals as the award is not based solely on lowest cost proposal submitted. Total cost will be taken into consideration, but the solution and the vendor's capabilities, competence and capacity will be considered as well. The City reserves the right to choose the vendor whose proposal best meets the needs of the City. The City of Craig, and its designated representatives, shall be the sole judge of its own best interest, and the proposal most advantageous to the City. The City's decisions will be final.

The above factors, along with other factors that the City may deem appropriate, will be used to identify the proposal that represents the best value, which will be the basis for the contract award.

A contract award may be made to the responsible proposer whose proposal will be best for the City considering evaluation factors outlined above. All proposers participating in the process shall be notified in writing of the successful award. The proposer whose proposal in the sole discretion of the City will be best for the City shall be selected for contract negotiation. If agreement cannot be reached with the first proposer, the second-choice proposer (and then the third and so on) will be contacted with the first-choice proposer (or other proposers, in order) dismissed from further consideration on that particular project.

Proposals shall be valid for a minimum of 90 days following submission.

VI. Key Action Dates/Timeline

Release of RFP: February 25, 2026

Question Deadline: March 24, 2026, at 4:30 p.m.

Answers to Questions released via Addendum: March 30, 2026, by 4:30 p.m.

Deadline for Receipt of Proposal: April 6, 2026, by 1:30 p.m.

Contract Pricing Guarantee: 90 Days

Completion Date from Award Date: (within 6 months after award)

VII. General Terms & Conditions

Public Record: Proposer's attention is drawn to the fact that all proposal documents submitted are subject to disclosure under the Colorado Public Records Act. Information contained in the proposals may be made public after the review process has been completed, negotiations have concluded and a recommendation for award has been officially placed on the City Council agenda for consideration, and/or following award of contract, if any, by the City Council.

Additional Information: The City reserves the right to request additional information and/or clarification from any or all Proposers.

Proposal Acceptance and Rejection: The City reserves the right to reject any and all proposals and to waive any minor informalities or irregularities contained in any proposal. Acceptance of any proposal submitted pursuant to this RFP shall not constitute any implied intent to enter into a contract. The City reserves the right to call for new proposals, and to award the contract to other than the lowest cost proposal if deemed to be in the best interest of the City.

Right to Cancel and Amend: The City reserves the right to cancel, for any or no reason, in part or in its entirety, this RFP, including but not limited to: selection schedule, submittal date, and submittal requirements. If the City cancels or revises the RFP, all Proposers will be notified in writing.

Collusion: Each Proposer certifies that the company, its officers, employees and/or agents are not a party to any collusive action, fraud, or any action that may be in violation of the Sherman Antitrust Act. The Proposer certifies that the company, its officers, employees and/or agents have not offered or received any kickbacks or inducements from any other bidding Proposer, supplier, manufacturer, or subcontractor in connection with the proposal and that the company, its officers, employees and/or agents have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value. Any or all bids shall be rejected if there is any reason to believe collusion exists among the bidding Proposers. More than one bid from an individual, firm,

partnership, corporation, or association under the same or different names may be rejected. Reasonable grounds for believing that a bidding Proposer has interest in more than one proposal for the work being proposed may result in rejection of all bids in which the bidding Proposer is believed to have interest.

Debarment: By submitting a proposal, the Proposer certifies that the company is not currently debarred from submitting proposals and/or bids for contracts issued by any City or political subdivision or agency of the State of Colorado, and that it is not an agent of a person or entity that is currently debarred from submitting proposals and/or bids for contracts issued by any City or political subdivision or agency of the State of Colorado

Limitation: The Request for Proposals (RFP) does not commit the City of Craig to award a contract, to pay any cost incurred in the preparation of the firm's RFP response or to procure or contract for services or supplies. The City reserves the right to accept or reject any or all RFP responses received as a result of this request, to negotiate with all qualified sources or to cancel all or part of this RFP. The City will not reimburse the respondents to this RFP for costs incurred in the preparation of their proposal or in any other aspect of their consideration of this engagement. A respondent may withdraw and resubmit a proposal prior to the submission deadline. No resubmissions will be allowed after the submission deadline.

Project Meeting: There will not be a pre-bid project meeting for this project. Please send an email that you intend to submit a proposal this project. Any questions regarding the RFP shall be asked by email inquiry. Questions may be sent to Katie Carmody kcarmody@cityofcraig.org. The questions deadline is March 24, 2026, at 4:30 p.m. Answers to questions will be released via addendum by March 30, 2026, at 4:30 p.m. Answers to questions may also be provided by email to everyone on the email list.

Modification of Scope: The City reserves the right to modify the contents of this document up to 7 days prior to the opening of proposals.

Questions and Inquiries: The City will not give verbal answers to inquiries regarding information in this RFP, or verbal instructions prior to the submission deadline. A verbal statement regarding same by any person shall be non-binding. The City is not liable for any increased costs resulting from the Vendor accepting verbal directions. Any explanation desired by a Vendor must be requested of the City representative in writing not later than 4:30 p.m. on March 24, 2026, and if explanation is necessary, a reply shall be made in the form of an addendum by March 30, 2026, by 4:30 p.m. A copy of which may be forwarded by email to each Vendor who expressed by email an intent to bid this project.

Award: The firm/entity selected may be required to participate in negotiations and to submit such revisions of their proposals as may result from negotiations. The City reserves the right to award a contract/select a service provider without discussion based upon the initial proposals.

Insurance: The consultant shall maintain in full force and effect the insurance as outlined in **Attachment A**. The City reserves the right to waive or modify such insurance coverage. However, vendors and/or consultants meeting the insurance requirements will receive greater consideration during the selection procedure. All insurance shall be evidenced by a Certificate of Insurance and endorsement acceptable to the City Attorney, prior to execution of a contract. The vendor and/or consultant shall state their ability to meet the City's insurance requirements within their submittal.

Signature: The vendor and/or consultant's RFP response shall provide the following information: name, title, address and telephone number of individuals with authority to bind the service provider and who may be contacted during the period of proposal evaluation.

Contract Requirements: Agreement by the City and Proposer will be in effect upon the City's execution of this proposal along with any agreed upon changes.

Materials and Equipment: All materials and equipment shall be new and of merchantable grade, free from defect. No substitutions shall be permitted from the original specifications unless the Vendor obtains prior approval. If the item proposed differs from these specifications, Vendor shall present specific explanation of functioning and structural characteristics for those details which differ from the specifications listed herein.

Damage to Existing Equipment or Fixtures: Damage to existing equipment or fixtures by the Vendor, in the performance of his work, shall be replaced or repaired and restored to original condition by the Vendor.

Coordination of Work: All work schedules, actual work and payment request shall be coordinated through, inspected by and approved by the Wastewater Department prior to scheduling of project so that any interruption to the normal business operation is kept to a minimum.

Inspection: All material and workmanship shall be subject to inspection, examination and test by the City at any time and all times during which manufacture and/or installation and/or deployment are carried out. The City shall have the right to reject defective material and workmanship or require its correction.

VIII. Submission Instructions

Proposal may be delivered electronically or in hard copy via mail, courier, or in person in a sealed envelope by April 6, 2026, **at 1:30 p.m.** clearly marked with “**Allis Chalmers Influent Pump Refurbishment**”, on the outside of the envelope. Proposal should be labeled for the City Council, “**Wastewater Department - Influent Pump Refurbishment**”.

Katie Carmody
City Clerk
City of Craig City Hall
300 W. 4th Street
Craig, CO 81625
kcarmody@cityofcraig.org

Proposals are due by April 6, 2026, at 1:30 p.m. *All Proposals must be received by the closing date and time.* Late proposals will not be accepted. Vendors mailing their proposal package must allow sufficient time to ensure receipt of their package by the time specified. It is the responsibility of the Vendor to ensure that the proposal package arrives at the **City Clerk’s Office** by proposal closing date and time as specified. Proposals mailed through the U.S. Mail will be considered responsive only if received by the City Clerk prior to the proposal deadline.

ATTACHMENT A

STANDARD INSURANCE REQUIREMENTS

Vendor and/or Consultant shall indemnify, defend, and hold harmless the City, its officers, officials, agents, and employees from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees arising out of or in connection with Vendor and/or Consultant's negligent performance of work hereunder or its negligent failure to comply with any of its obligations contained in the Contract Documents, except such loss or damage which was caused by the sole negligence, or willful misconduct of the City.

In order to comply with the bonding and insurance requirements contained in your contract with the City of Craig there are several things that we require. It is our intent to facilitate consideration of every project, so we are including here a **summary** checklist for your convenience.

B. All bonds and insurance requirements need to be complete and submitted prior to your contract being approved.

I. GENERAL

A. Send these requirement sheets to your insurance broker for immediate compliance.

B. NO CONTRACTS WILL BE APPROVED UNTIL ALL BONDS AND CERTIFICATES ARE IN ORDER.

C. New and renewal Certificates and endorsements must reference a specific job. "All Operations" certificates are not acceptable.

D. All contractors and subcontractors working on a project or jobsite must meet the same insurance requirements you do, prior to starting work on the project or site.

E. All insurance companies must have an AM Best rating of A: VII or better.

F. All insurance coverage, with the exception of Professional Liability coverage must be written on a full "per occurrence" basis.

G. A 30-day cancellation notice is required and written or modified to a form that binds the insurer to provide it. For non-payment of premium, a 10-day notice is acceptable.

H. Expiration dates are required on all certificates.

I. All Bonds and Certificates must have an original signature.

II. SPECIFIC COVERAGE (As Applicable)

A. BONDING

(Contracts over \$50,000) Faithful Performance (Completion) Bond – (CONTRACT AMOUNT)

(Contracts over \$50,000) Payment, Labor and Materials Bond – (CONTRACT AMOUNT)

B. GENERAL LIABILITY/AUTOMOBILE LIABILITY

GENERAL LIABILITY

(\$1,000,000) per occurrence (\$2,000,000) general aggregate

AUTOMOBILE LIABILITY (\$500,000) per accident

C. WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars (\$500,000).

D. PROFESSIONAL LIABILITY

If the contract includes legal, medical, architectural, engineering, IT, planning and other general consultant services, then Professional Liability coverage is required.

The consultant and its contractors and subcontractors shall secure and maintain in full force, during the contract term professional liability insurance policies appropriate to the respective professions and the work to be performed as specified. The limits of such professional liability insurance coverage shall not be less than \$250,000 per claim and in the aggregate. If requested by the City, the consultant's insurer must provide a complete, certified copy of the professional liability insurance policy.

III. ENDORSEMENTS

A. The GENERAL LIABILITY AND AUTOMOBILE LIABILITY policies are to be endorsed to contain, the following provisions:

1. The Entity, its officers, officials, employees, and agents are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an **Additional Insured endorsement** (CG 20 10 11 85 or equivalent) to the contractor's insurance policy, or as a separate owner's policy.
2. There must be an **endorsement** indicating that coverage is primary and non-contributory with respect to additional insureds.
3. There must be an **endorsement** that includes a severability of interest clause. (cross liability).
4. Where applicable, the General Liability policy shall contain an endorsement or provision stating that such insurance applies to the liability assumed by any subcontractor. (Owners and Contractors Protective)
5. The auto coverage shall be provided for owned, hired, and non-owned autos.

B. Acceptance of any bond, certificate of insurance, or endorsement showing proof of insurance required by your contract does not constitute approval or agreement by the City of Craig that the insurance requirements have been met or that the bond or insurance policies referenced on any certificates and endorsements are in compliance with your contractual requirements.

ATTACHMENT B
GENERAL CONTRACT TERMS AND CONDITIONS

1. **Performance of Services/No Assignment.** Time is of the essence in performance of the Services. Consultant represents to City that Consultant possesses, or will arrange to secure from others, all the necessary professional capabilities, experience, resources and facilities necessary to provide to City the services contemplated under this Agreement. Except as specifically authorized under this Agreement, the services to be provided under this Agreement shall not be assigned, transferred contracted or subcontracted out without the prior written approval of City.
2. **Hold Harmless and Indemnification.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless City, its City Council, boards and commissions, officers, agents and employees (collectively, the "Indemnified Parties") from and against any and all claims (including, without limitation, claims for bodily injury, death or damage to property), demands, obligations, damages, actions, causes of action, suits, losses, judgments, fines, penalties, liabilities, costs and expenses (including, without limitation, attorney's fees, disbursements and court costs) of every kind and nature whatsoever, which may arise from or in any manner relate (directly or indirectly) to any work performed or services provided under this Agreement (including the negligent and/or willful acts, errors and/or omissions of Consultant, its principals, officers, agents, employees, vendors, suppliers, Consultants, subcontractors, anyone employed directly or indirectly by any of them or for whose acts they may be liable or any or all of them).

Notwithstanding the foregoing, nothing herein shall be construed to require Consultant to indemnify the Indemnified Parties from any Claim arising from the active negligence or willful misconduct of the Indemnified Parties. Nothing in this indemnity shall be construed as authorizing any award of attorney's fees in any action on or to enforce the terms of this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the Consultant.

In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this agreement, the Consultant shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

3. **Independent Contractor.** It is understood that City retains Consultant on an independent contractor basis and Consultant is not an agent or employee of City. The manner and means of conducting the work are under the control of Consultant, except to the extent they are limited by statute, rule or regulation and the expressed terms of this Agreement. Nothing in this Agreement shall be deemed to constitute approval for Consultant or any of Consultant's employees or agents, to be the agents or employees of City. Consultant shall have the responsibility for and control over the means of performing the work, provided that Consultant is in compliance with the terms of this Agreement. Anything in this Agreement that may appear to give City the right to direct Consultant as to the details of performance or to exercise a measure of control over Consultant shall mean only that Consultant shall follow the desires of City with respect to the results of the services.

3.1 The Consultant shall at all times remain an independent contractor with respect to the services to be performed under this Agreement and shall be responsible for the payment of Federal and State Employer Withholding Taxes, Unemployment Insurance Taxes, FICA Taxes, Retirement, Life and/or Medical Insurance, and Worker's Compensation Insurance for the employees of the Consultant or any other person performing services under this Agreement. Consultant and its employees are not entitled to the rights or benefits afforded to City's employees, including disability or unemployment insurance, workers' compensation, medical insurance, sick leave, or any other employment benefit. Consultant agrees to indemnify and hold City harmless from any claims, costs, losses, fees, penalties, interest, or damages suffered by City as a result of any claim by any person or entity contrary to the provisions of this Section.

4. **Insurance.** Unless otherwise agreed, without limiting Consultant's indemnification of City, and **prior to commencement of work**, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, a policy or policies of liability insurance of the type and amounts described below and, in a form, satisfactory to City.

A. **Certificates of Insurance.** Consultant shall provide certificates of insurance with original endorsements to City as evidence of the insurance coverage required herein. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement.

B. **Acceptable Insurers.** All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of Colorado, with an assigned policyholders' Rating of A (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved.

Bid Proposal Form
Wastewater Department
Influent Pump Refurbishment

The signer of this proposal declares and agrees:

That he has received and examined the bid specifications and is cognizant of the equipment requirements.

That if this proposal be accepted, he will contract to furnish and deliver the required service as specified.

That he has the capability and will provide such services.

That the bid price is for the service is complete as specified.

That the City of Craig reserves the right to reject any or all bids, re-bid or negotiate any bid, and to determine what service is proper for the City, and not necessarily low bid.

Refurbishment of Allis Chalmers Model 300 Wastewater Influent Pump \$

In addition to Allis Chalmers Model 300 Pump refurbishment:

Bid Option Part 1	Impeller Shaft Refurbishment	\$ _____
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Bid Option Part 2	Impeller Shaft Replacement	\$
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Bid Option Part 3	Prep and apply ceramic coating to volute area	\$
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Company Name: _____

Address:

Phone Number: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____