



Duchesne County Fairgrounds North Restroom Building PROJECT # 2508-062

PRE BID MEETING RECORD

Date 4/8/2026

Time 2:00 PM

Location Duchesne County Centennial Event Center

NAME OF OWNER:

Duchesne County
734 North Center St
Duchesne, UT 84021

NAME OF ENGINEER:

Jones & DeMille Engineering
1675 South Highway 10
Price, UT 84501
Phone: 435-637-8266

1. Project Scope Discussion / Orientation

- General Project Overview
 - New Restroom Building at the Duchesne County Fairgrounds
- Contractual Discussion
 - Contract Deadline: July 23, 2026
 - Liquidated Damages
 - Bid Opening at *Duchesne County Commission Meeting, April 20, 2026 9:00am*
 - Expect Notice of Award within 1 week of bid opening
- Review Bid Items on Bid Schedule:
 - Lump Sum
 - Allowance – Door Hardware

2. Review Drawings

- Civil Sheets
 - Varying Finished Floor Elevations
 - Verify Utilities Early
- Structural Sheets
 - Pre-manufactured wood roof trusses
 - CMU Block to match existing bathroom building
- Mechanical Sheets
 - Radiant Ceiling Panels
- Electrical Sheets
- Architectural Sheets
 - Insulation and wall types
 - Toilet partitions and privacy strip at all partitions.
 - Metal roof to match existing bathroom building
 - Rigid insulation around foundation
 - Door Hardware Allowance
- Plumbing Sheets
 - Water Heater

3. General Safety Considerations

- Legal highway loads
- Drive slow within and through Towns
- Public safety and residence access within congested work areas.
- Per specifications, contractor to provide fence around site for security and safety.

4. Construction Administration

- JDE will provide part-time construction observations for soil densities, concrete testing, CMU and wood inspections, substantial completion walkthrough, and final punch list.
- Submittals and RFI's. Submit early for review.
- Building Permit – review process started today.

5. Questions