

REQUEST FOR PROPOSALS
for
2026 RECPATH CRACKSEALING AND PAVEMENT REPAIRS
POSTED: APRIL 3, 2026

Proposals Due:

TUESDAY APRIL 21, 2026 by 5:00PM MST/MDT

Overview

Summit County Government (“County”) is soliciting bids from qualified contractors to conduct crack sealing and asphalt repairs on the Summit County Recreational Pathway (Recpath). The County has identified three separate tasks for this project including (1) general crack sealing, (2) full depth patching of faulted cracks, and (3) mill and overlay of faulted cracks. These tasks are further described in “Attachment A – Project Tasks.” The work should be completed no later than June 1, 2026 if possible.

A pre-bid meeting will be held on site behind Summit High School on Monday April 13 at 10:00AM MST. Please contact Allison Morton, allison.morton@summitcountyco.gov, for directions and the exact meeting location. This pre-bid meeting is not mandatory, and bids will be received regardless of attendance.

Copies of the request are available at www.SummitCountyCO.gov under ‘Bids & Proposals’ or by request at the Summit County Open Space and Trails Department. Contact Allison Morton, Senior Resource Specialist, for additional project information at allison.morton@summitcountyco.gov or 970-668-4213.

Scope of Services

Contractor shall furnish all labor, transportation, and incidentals necessary to perform the Crack Sealing and Pavement Repair services as further described in Attachment A. Work shall be completed as set forth in a contract for this project to be negotiated with the County based upon the contractor’s written proposal as outlined in Attachment B.

Proposals should provide a specific timeline to complete these services. Proposals shall include methodology for equipment, personnel access, and staging, as well as phasing and sequencing of the operations. Heavy equipment access to the Recpath is possible, and staff will work with the Contractor to identify suitable locations.

Work shall be completed as set forth in a contract for this project to be negotiated with the County and based upon the contractor’s written proposal.

Date and time of service

Service will be performed on an ongoing daily basis beginning May 2026 and ending by June 1, 2026 if possible. Service will be performed on a regular daily schedule (Monday – Friday, 7 AM – 6 PM excluding holidays) and will be agreed upon prior to contract. Potential schedule should be included in contractor's written proposal.

Indemnification and Insurance

Contractor shall indemnify and hold harmless the County from and against all claims, damages, losses, and expenses arising out of or resulting from acts or omissions of the Contractor, Contractor’s sub-contractors or otherwise arising out of the performance of services by Contractor. No later than seven (7) days following the execution of an Independent Contractor Agreement between the County and Contractor, the Contractor shall provide the County with certificates of insurance evidencing the types and amounts of insurance specified below:

- a. Worker’s Compensation and Employer’s Liability:

- i. Worker's Compensation must be maintained with the statutory limits.
 - ii. Employer's liability is required for minimum limits of:
 - \$1,000,000 Each Accident
 - \$500,000 Disease Policy
 - \$1,000,000 Disease Each Employee
- b. Commercial General Liability:
 - i. \$1,000,000 Each Occurrence
 - ii. \$2,000,000 General Aggregate
 - iii. \$2,000,000 Products Completed Operations Aggregate
- c. Automobile Liability: Contractor will maintain business auto liability coverage covering liability arising out of any auto (including owned, hired and non-owned autos) used in the performance of services under this Agreement.
 - i. \$1,000,000 Combined Single Limit Each Accident

Insurance coverage shall not be reduced below the limits described above or cancelled without the County's written approval of such reduction or cancellation. Certificates of such insurance, of agents and subcontractors, shall be provided to the County upon request. With regard to all insurance, such insurance shall:

- Be primary insurance to the full limits of liability herein before stated and, should County have other valid insurance, County insurance shall be excess insurance only; and
- Not cancelled without thirty (30) days prior written notice to the County.

Proposal Format

Contractors should provide a written proposal that outlines the overall approach for performing these services, machine and personnel access, staging, and sequencing of operations. Costs for performing services outlined in this request for proposals shall be clearly stated to allow the County to effectively evaluate each proposal using the bid tables found in Attachment B. Potential daily schedule of services should also be included.

Refinements and Improvements

Applicants should feel free during the proposal submission process to provide any suggestions or comments that might be advantageous for the County to consider in terms of any efficiencies, issues or processes. The County is not committed to any single scenario, but efficiency of resources and minimizing impacts are critical in completing this work.

The following pages contain the RFP instructions and owners requirements.

Part I - ADMINISTRATIVE INFORMATION

A. Issuing Officer

This Request for Proposals ("RFP") is issued by Summit County Open Space & Trails. For questions, please contact Allison Morton, at Allison.Morton@SummitCountyCO.gov or 970-668-4213.

B. Purpose

This RFP provides prospective contractors with sufficient information to prepare and submit proposals for consideration by the County. To be considered responsive, each proposal must provide for completion of the tasks outlined in the RFP.

C. Scope

This RFP contains the instructions governing the proposals to be submitted and the materials to be included therein. These are mandatory requirements that must be met to be eligible for consideration.

D. Scheduling

Proposals must be submitted via email to Allison.Morton@SummitCountyCO.gov to the **Open Space & Trails Department** by **Tuesday April 21, 2026** no later than **5:00PM MST/MDT**. The proposal should outline the schedule for commencement of service.

E. Inquiries and Questions

Prospective applicants are welcome to make inquiries and ask questions concerning the RFP to obtain clarification of the any requirements or schedule a site visit to the properties. Direct all inquiries to:

Allison Morton, Senior Resource Specialist
Summit County Open Space & Trails
970-668-4213
Allison.Morton@SummitCountyCO.gov

Time Schedule:

Friday April 3, 2026 Request for Proposals publicly advertised and posted on County website

Monday April 13, 2026 Pre-Bid Meeting at 10:00a.m.; contact Allison Morton prior to the site visit for details

Wednesday April 15, 2026 Deadline for all Questions

Thursday April 16, 2026 All Questions, Comments and Responses to Questions posted by the County at Bids and Proposals on www.SummitCountyCO.gov

Tuesday April 21, 2026 Proposals must be submitted via email to Allison.Morton@SummitCountyCO.gov no later than 5:00 p.m. MST/MDT

Wednesday April 22, 2026 Official Bid Opening at 9:00a.m.

Monday April 27, 2026 Contract negotiations (week of)

Friday May 8, 2026 Notice of Award and send Unsuccessful Bidder letter (email) to all proposers

F. Instructions for Submission of Proposals

It is imperative, when submitting a proposal, that the outside of the submission email be addressed as follows and with appropriate text in the email subject line and text in the top few lines of the body of the email:

Email Address: Allison.Morton@SummitCountyCO.gov

Subject Line Text:

<Vendor's Name> - Proposal for: RECPATH CRACK SEALING AND REPAIRS

Body Text:

ATTN: ALLISON MORTON, SENIOR RESOURCE SPECIALIST
SUMMIT COUNTY OPEN SPACE & TRAILS
Proposal for: RECPATH CRACK SEALING AND REPAIRS

1. Contractor's company name
2. Contact name and phone number

G. Late Proposals

It is the responsibility of each vendor submitting a proposal to ensure that emailed proposals arrive to the OPEN SPACE & TRAILS DEPARTMENT by 5:00 PM MST/MDT on APRIL 21, 2026.

H. Proprietary Information

Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself.

I. Response Material Ownership

All materials submitted regarding this RFP become the property of the County and will only be returned at the County's option.

J. Incurring Costs

The County is not liable for any costs incurred by those who have submitted proposals prior to issuance of a signed contract.

K. Acceptance of Proposal Content

The contents from the selected contractor's proposal will become contractual obligations if a subsequent agreement is reached. Failure of the successful contractor to accept these obligations may result in cancellation of the award and such contractor may be removed from future solicitations.

L. Acceptance Time

The County intends to make a proposal selection within 20 business days after the closing date for receipt of proposals.

M. Budget

Costs for performing services must be included in the proposals and should be clearly stated to allow the County to effectively evaluate each proposal. Crack sealing will be performed on a fixed budget of \$15,000 and Contractors will provide unit prices as outlined in Attachment B, Table 1. Full depth patching and mill and overlay tasks will be bid on a unit area basis as outlined in Attachment B, Table 2. Applicants must complete the bid form found in Attachment B.

PART II – PROPOSAL CONTENT

The proposal submitted must clearly address the requirements outlined in the RFP. Any concerns that the contractor may have about meeting these requirements shall be specifically identified in the proposal.

Scope of Work

Provide an outline of the contractor's understanding of the project. Summarize the basic approach to providing the services, and any recommendations on improving efficiencies in the process.

Qualifications

Contractor shall furnish a summary of experience on similar projects and be prepared to provide examples. Include a brief description of past and current projects. Each summary shall include a brief project description and name, address and phone number of a local contact person involved in the project. The statement of qualifications should also provide a summary of contractor's ability to successfully complete the requirements of this RFP. The statement of qualification shall be brief but shall include at a minimum the following:

1. Description of similar projects
2. Capabilities (including equipment) and staff

PART III – PROPOSAL EVALUATION AND SELECTION

The County intends to engage the most qualified contractor available for this assignment while minimizing the costs to the County. Responsiveness to the RFP will be a principle basis for evaluation. Proposals shall provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. The proposal should clearly express the contractor's understanding of the County's specific requirements, indicating the contractor's qualifications to conduct this service in a thorough and efficient manner.

Failure to disclose a conflict of interest is a misdemeanor criminal offense under Colorado Law. Such conflict may arise if any public official exercises any substantial discretionary function in connection with a government contract, purchase, payment or other pecuniary transaction without necessary disclosures as defined by Colorado Revised Statutes (C.R.S.) Section 18-8-308 as amended.

Selection Process.

1. The County reserves the right to reject any and all proposals, to consider alternatives, to waive irregularities and to re-solicit proposals.
2. The County reserves the right to conduct such investigations of, and discussions with, those who have submitted proposals ("Proponents") or other entities as it deems necessary to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
3. All proposals submitted must be valid for a minimum period of ninety (90) days after the date of the proposal opening. Each Proponent must submit with the proposal a list of all subcontractors, independent contractors or sub-consultants employed or proposed to be employed by the Proponent in the performance of the contract.
4. Selection of a contractor will be made at the sole discretion of the County. The County may consider the following criteria when evaluating proposals that includes but is not limited to:
 - a. Cost;
 - b. The reputation, experience and efficiency of the Proponent;
 - c. The ability of the Proponent to perform the contract or provide the goods and services within the time specified;
 - d. The comparative quality of the goods and services bid;
 - e. The Proponent's performance under previous contracts with Summit County;
 - f. The number and scope of conditions attached to the proposal;
 - g. The Proponent's interest in the project, as well as their understanding of the project scope and the specific requirements of Summit County; and
 - h. The application of all of the above criteria to any sub-consultants, subcontractors or products to be utilized by the Proponent.
5. Contract negotiations will take place with the most qualified contractor. The County reserves the right to incorporate specific contract provisions into the Proponent's standard contract if the County's standard contract cannot be used. Such provisions include but are not limited to insurance and indemnification provisions and governmental immunity provisions. If a contract cannot be negotiated, the negotiations will be terminated in writing and negotiations will begin with the next most qualified contractor.