

City of Rifle

Park's Weed Spray Project



Request for Bids

April 6, 20256

City of Rifle

202 Railroad Avenue

Rifle, Colorado 86150

2026-2028

Proposal Due Date: April 27, 2026, at 12 p.m.

Question Deadline: April 17, 2026, 12 p.m.

Notice of Award: (tentative) May 6, 2026

Anticipated Start Date: Mid-May

Project Directory

Parks and Recreation Director,

Austin Rickstrew

202 Railroad Ave

Rifle, CO 81650

970-665-6578

arickstrew@rifleco.org

Parks and Facilities Maintenance Manager

Keith Gray

303 Doaks Lane

Rifle, CO 81650

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Procurement and Grant Reporting Manger

Iris Trevisano

202 Railroad Ave

Rifle, CO 81650

970-665-6412

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REQUEST FOR PROPOSAL

For

Park's Weed Spray Project

The City of Rifle is requesting proposals from interested and qualified consultants for Park's Weed Spray Project . Bids must be submitted in person by April 27, 2026, at 12 p.m. Bids received after the closing date and time will not be considered.

Questions concerning this proposal shall be addressed to Iris Trevisano, Procurement and Grant Reporting Manager at itrevisano@rifleco.org. The final deadline for questions is April 17, 2026, 12 p.m.

Notice of Award (tentative) May 6, 2026

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The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services.

To request special assistance for Solicitations only, call Procurement and Grant Reporting Manager Iris Trevisano at 970-665-6412 or email Itrevisano@rifleco.org . Please allow 48 hours for your requests to be met.

1. Overview

The City of Rifle Parks and Recreation Department is requesting bids for Weed Spraying for a Three (3) Year service contract. The service areas are throughout the City of Rifle.

2. Scope of Work

Service is requested at 26 different sites across the City of Rifle.

You will find an attached Excel spreadsheet of our sites and the required amounts of treatments for each site.

Since we bid in three-year intervals, please include your figures for 2026, 2027, and 2028. Include a total at the bottom.

Simplified billings are highly desirable. We request that the vendor selected to provide service send one monthly statement which includes all sites, billable on identical dates regardless of the date the sites were served. This will simplify the process for our accounting department and will facilitate prompt payment.

3. Submittal

Please include your sealed bid:

1. Introduction of your company
2. Please state the charge per unit per month for locations within the city for 2026, 2027, and 2028.
3. Please include a sample statement.

4. Questions

Potential bidders may direct questions to Iris Trevisano at itrevisano@rifleco.org Question deadline: Monday, April 17, 2026, 12 p.m.

5. Delivery of Bids

Bids must be submitted by hand to the Procurement and Grant

Reporting manager's office in City Hall. The deadline for submitting responses to this RFB is **April 27, 2026, at 12 p.m.** All Bids received should be sealed until the due date and time indicated in the solicitation.

It is the sole responsibility of the respondent that the response is submitted and received before the due date and time as specified in this document. The City of Rifle is not responsible for delays in transmittal or delays caused by any other occurrence. Please allow sufficient time to complete the response and deliver the documents.

6. Schedule

- Proposal Due Date: April 27, 2026, at 12 p.m.
- Question Deadline: April 17, 2026, 12 p.m.
- Notice of Award (tentative): May 6, 2026

This RFB does not commit the City of Rifle to award or contract, nor to pay any costs incurred in the preparation and submission of proposals in anticipation of a contract. The City of Rifle reserves the right to reject all, or any, submitted as a result of this request, to negotiate with all qualified sources, or to cancel all or part of the RFP. The City Council reserves the right to not hire any of the candidates provided. Additionally, the City Council reserves the right to hire a candidate not recommended.

7. Evaluation

Bid acceptance and bid evaluation. Bids shall be unconditionally accepted without alteration or correction, except as authorized in this Code. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs and total or life cycle costs. The invitation for bids shall set forth the evaluation criteria to be used. In addition to the evaluation criteria set forth in the invitation to bid, the following

criteria may be considered, in addition to price:

- (1) The ability, capacity and skill of the bidder to perform the contract or provide the service or construction required;
- (2) Whether the bidder can perform the contract or provide the service or construction promptly or within the time specified, without delay or interference;
- (3) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- (4) The quality of performance of previous contracts or services;
- (5) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- (6) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service or construction;
- (7) The quality, availability and adaptability of the supplies, services or construction to the particular use required; and
- (8) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- (9) The local preferences set forth herein.

8. Local Preference Code Sec. 4-3-210

- i. The following local preferences shall be considered in source selection for all City contracts:
 - Notwithstanding other provisions of this Article, in the awarding of contracts for goods or services, the City Council and Procurement Officer shall provide the following primary and secondary percentage preferences for local goods and services provided by

local vendors when quality, delivery time and services are judged by the Procurement Officer to be essentially equal:

Contract>Amount	Primary Preference City of Rifle Goods/Vendors	Secondary Preference Garfield County Goods/Vendors
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2.5% discount
\$100,000 to \$200,000	4% discount	2% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

- For all competitive bonded bid purchases in excess of one hundred thousand dollars (\$100,000.00), the City shall provide these local preference provisions within the "Instructions to Bidders" documents.
- Exception: Local preference shall not apply to contracts required by applicable state or federal laws or regulations to be awarded to the "lowest responsible bidder" or to any contracts that are statutorily or otherwise precluded from the use of local vendor preference. No local preference shall apply where grant funds are used which expressly prohibit the use of such local preference.

- b. The Procurement Officer may establish an administrative process to pre-qualify local vendors.

(Ord. 7 , § 2, 2022)

9. Accessibility

Accessibility Requirements All work performed as a result of this solicitation must comply with all applicable provisions of §§24-85-101, C.R.S., et seq., and the Accessibility Standards for Individuals with a Disability, as established by the Office Of Information Technology pursuant to §24-85-103 (2.5), C.R.S. and 3) all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content

Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

10. Award

The City reserves the right to reject any or all bids, to waive any informalities or technical defects in bids, and unless otherwise specified by the City or by the bidder, to accept any items or group of items in the bid, as may be in the best interest of the City. No verbal explanations, clarifications, additions or instructions will be binding to either the City or the bidders, except those confirmed in writing. A signed purchase order/bid furnished to the successful bidder results in a binding bid without further action by either party. Notice of Award estimated: May 6, 2026

11. Draft Contract

The contract between a selected Respondent(s) and the City will be substantially in the form of the draft contract contained in Attachment A. Respondents must review the draft contract and identify any proposed changes as “Proposed Changes to the Contract” in the Proposal. The City may consider any proposed changes in selecting a Respondent and awarding the contract but may reject the Proposals and condition the award of the contract on acceptance of a contract without the proposed changes.