



Facilities Department
REQUEST FOR BIDS

Bid Package
Ouray County

Log Cabin Disassembly and Removal

Bids Due
BEFORE 3:00 pm on July 8, 2026

Location
Ouray County Administration
P.O. Box C, 541 4th St, Ouray, CO 81427

Introduction

Ouray County is accepting sealed bids for the Colona Gravel Pit Log Cabin Disassembly and Removal. The County plans to contract with one Service Provider to provide the disassembly and removal of a Log Cabin at the Colona Gravel Pit.. The work includes the complete and total disassembly and removal of log cabin shell and all related building components, contents and materials down to the foundation. The recycling of any building materials possible is highly encouraged. Successful bidder is responsible for all disposal fees, permits and related costs for hauling away cabin shell and all remaining building materials. A base time of demolition must be included with the bid that clearly states time needed to complete the removal (“Work”). The County is seeking Service Providers whose combination of experience and expertise will provide timely, cost-effective services to the County.

Bids must be submitted to the Ouray County Administration Office in a sealed envelope labeled Cabin Removal or to the [County's OpenGov Procurement portal](#) prior to 3:00 pm on Wednesday, July 8, 2026.

No late submittals will be accepted.

This RFB can be downloaded from Ouray County’s OpenGov Procurement portal at <https://procurement.opengov.com/portal/ouraycountyco>.

Minimum Qualifications

- Bidder must possess all permits, licenses, and professional credentials necessary to perform services specified under this RFB.

Questions & Clarifications

All questions, inquiries, or requests for clarification regarding this RFB shall be submitted through the County's OpenGov Procurement portal at <https://procurement.opengov.com/portal/ouraycountyco> and all questions, inquiries, or requests for clarification shall be submitted prior to 3:00 pm on Wednesday, July 1, 2026. No emailed or in person questions shall be allowed and no responses to any inquiries outside of questions asked within the County's OpenGov Procurement portal and their direct responses within the portal shall be considered official. Only questions answered by formal addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Addenda

Any addendum issued as a result of any change to this RFB as originally posted shall become a part of the RFB and all shall be acknowledged by a Bidder as part of their submittal or an individual bid may be deemed non-responsive. At the time an individual addendum is released, all OpenGov Procurement users following this RFB will be automatically emailed a notification regarding such addendum. It shall be the Vendor's responsibility to check for any addenda issued as part of this RFB. All addenda issued as part of this RFB will be posted on the County's OpenGov Procurement portal at: <https://procurement.opengov.com/portal/ouraycountyco>

Bid Submittal

Submitted bids must be submitted through the County's OpenGov Procurement portal **before 3:00 pm on Wednesday, July 8, 2026.**

Bids are to be submitted on the Bid Forms included within the RFB.

Any modifications to the Request for Bids will be in an Addendum and posted to the County's OpenGov Procurement portal. At the time of posting, users that are following this posting on the County's OpenGov Procurement portal will automatically be notified of such Addendum. It is the responsibility of the Bidder to verify if an addendum has been issued. Bidder shall acknowledge all Addenda in their Bid.

All bids shall be irrevocable for 45 days from the date of the bid opening.

Bid Withdrawal and Modification

A Bidder may withdraw their bid at any point prior to the due date and time of bids and any bid not in a "Submitted" status as of the deadline shall not be considered. In order to withdraw their bid, a Bidder must click the "Unsubmit Bid" button.

If a Bidders wishes to modify their bid, they may modify any portion(s) of their bid after unsubmitting. If not resubmitted prior to 3:00 pm on Wednesday, July 8, 2026 it shall not be considered by the County.

Awarding of Bid

Ouray County reserves the right to reject any and all bids, to waive any and all informalities or to accept the bid that best serves the interests of the County, and the right to disregard all non-conforming, non-responsive, or conditional bids. Awarding of the bid is not based solely upon highest bid, but on overall service, quality, and “best value” to the County in accordance with the Ouray County Purchasing Manual. The action to award a contract is subject to approval by the Board of County Commissioners. The submission of a bid does not in any way commit the County to enter into an agreement or contract with that bidder.

General Terms and Conditions

County Rights

Ouray County reserves the right to reject any and all bids, to waive any and all informalities, or to accept the bid that best serves the interest of the County, and the right to disregard all nonconforming, non-responsive, or conditional bids. Awarding of the bid is not based solely upon highest bid, but on overall service, quality, and “best value” to the County in accordance with the Ouray County Purchasing Manual.

Cost of Submission

All costs associated with preparing and submitting a bid are the sole responsibility of the respondent. The Owner will not reimburse any expenses incurred in the preparation or delivery of bid in response to this RFB.

Compliance with Federal Regulations

The selected firm must comply with all applicable federal regulations, including those related to non-discrimination, labor laws, and conflict of interest requirements.

Insurance Requirements

The selected firm will be required to provide proof of insurance coverage, including general liability, automobile liability, and professional liability, meeting the minimum coverage limits as specified by the Owner.

Conflict of Interest

Respondents must disclose any potential or actual conflicts of interest. The Owner reserves the right to disqualify any respondent with a conflict of interest that, in the Owner's judgment, cannot be mitigated.

Recordkeeping and Audits

The selected firm must maintain accurate records of all work performed under the contract. These records must be made available for audit or inspection upon request by the Owner or applicable federal agencies. These records will become the property of the County.

Termination for Convenience

The Owner reserves the right to terminate the contract for convenience at any time with written notice to the selected firm. In the event of termination, the firm will be compensated for work performed up to the termination date.

Disputes and Remedies

Any disputes arising under the contract will be resolved in accordance with applicable federal, state, and local laws. Remedies for non-performance or breach of contract may include termination of the contract, withholding of payments, or other remedies as deemed appropriate by the Owner.

Equal Opportunity Employment

The selected firm must comply with all applicable Equal Employment Opportunity (EEO) laws and regulations.

Subcontractor Requirements

The selected firm is responsible for ensuring that any subcontractors comply with all terms and conditions of the contract. The use of subcontractors must be approved by the Owner in advance.

Additional Requirements

Additional requirements as set forth in any attachments to this RFB.

Required of Successful Bidder

The successful Bidder shall be required to:

1. Furnish certificates of required insurance coverage as required by this RFB and its attachments.
2. Furnish a completed Form W-9 "Request for Taxpayer Identification Number and Certification".
3. Enter into an agreement with Ouray County. A sample copy of the agreement is included in this RFB. The final contract negotiated with the successful bidder(s) may be modified from this sample.
4. Furnish an Equal Employment Opportunity Certification letter.

Scope of Work and Specifications

Scope

The complete and total disassembly and removal of log cabin shell and all related building components, contents and materials down to the foundation. The recycling of any building materials possible is highly encouraged. Successful bidder is responsible for all disposal fees, permits and related costs for hauling away cabin shell and all remaining building materials. A base time of demolition must be included with the bid that clearly states time needed to complete the removal.

Selection Process

The County will score bids on the evaluation criteria stated in this RFB in order to determine a highest rated bidder.

The selected Bidder will be invited to negotiate a contract with the County. Should the County and the selected Bidder not be able to reach an agreement, Ouray County will then select another company who provided a bid under this RFB. The County reserves the right to discontinue the selection process at any time prior to the awarding of a contract and to reject any or all bids.

Public Records

Any material submitted in response to this RFB will become a "public record" once the submitting firm's document(s) is opened and the firm is determined to be a participant in the solicitation process and shall be subject to public disclosure consistent all laws within the State of Colorado. Firms must claim any applicable exemptions to disclosure provided by law in their response to this RFB. Firms must identify materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The County reserves the right to make all final determination(s) of the applicability of exemptions.

Trade Secrets/Confidentiality

Bidders must claim any material that qualifies as "trade secret" information in their bid and must state the reasons why such exclusion from public disclosure is necessary and legal.

To properly designate material as trade secret under these circumstances, each Bidder must take the following precautions: (a) any trade secrets submitted by a Bidder should be submitted in a separate designated part of their electronic submittal marked "Confidential and Proprietary Information" and (b) the same trade secret/confidentiality designation should be stamped on each page of the trade secret materials submitted.

In submitting a bid, each Bidder agrees that the County may reveal any trade secret materials contained in such response to all County staff and County officials involved in the selection process.

Pricing is not considered a trade secret and is not subject to these terms and the County may reveal any pricing received as part of any bid submitted in response to this RFB.

Ownership of Bids

All documents submitted in response to this RFB shall become property of the County of Ouray and subject to Public Records Requests as stated above.

Bid

Company Information

*Bid Contact - Full Name**

Who is the main point of contact representing the Bidder for this bid?

Please provide the full name (First and Last)

*Response required

*Bid Contact - Title**

What is the title/position of the main point of contact representing the Bidder for this bid?

*Response required

*Bid Contact - Phone Number**

What is the full phone number for the main point of contact representing the Bidder for this bid? (Please be sure to include the area code)

*Response required

*Bid Contact - Email Address**

What is the full email address of the main point of contact representing the Bidder for this bid?

*Response required

Key Personnel and Resources

*Key Personnel - Project Manager**

Please provide the following for the Project Manager that will be assigned to this project/contract:

- Full Name
- Professional Certifications/Licenses (be sure to include certification/license #s)
- Office Location (City and State)
- Number of Years with Company
- Number of years of Relevant Experience (based on scope of this RFB)
- Describe the relevant experience of Project Manager, being sure to include a list of projects where Project Manager was responsible for the same role/function as they will perform on this project/contract

*Response required

*Key Personnel - Work Zone Supervisor or Site Superintendent**

Please provide the following for the Work Zone Supervisor or Site Superintendent that will be assigned to this project/contract:

- Full Name
- Professional Certifications/Licenses (be sure to include certification/license #s)
- Office Location (City and State)
- Number of Years with Company
- Number of years of Relevant Experience (based on scope of this RFB)
- Describe the relevant experience of Work Zone Supervisor or Site Superintendent, being sure to include a list of projects where Work Zone Supervisor or Site Superintendent was responsible for the same role/function as they will perform on this project/contract

*Response required

*Key Personnel - Other Employees**

Please provide a list of all employees (full names) other than Project Manager and Work Zone Supervisor (or Site Superintendent) whom you intend to assign to this project/contract. Describe their specific role/responsibility and availability for this project.

For each employee, please provide the following:

- Employee Full Name
- Project Role/Responsibility
- Availability
- Education/Experience

*Response required

*Subcontractor Information**

Please provide a list of the full legal names of all Subcontractors whom you intend to use on this project/contract.

Please provide the following for each subcontractor:

- Full Subcontractor Name
- Project Role/Responsibility of Subcontractor for this project/contract
- Full Name of Contact Person for Subcontractor
- Full Phone Number (including area code) of Contact Person for Subcontractor

- Full Physical/Mailing Address of Subcontractor (including, City, State, and ZIP Code)

*Response required

*Project References**

List no more than five (5) projects performed and completed in the past five (5) years by your company that are similar in size and scope to this project/contract?

Please be sure to provide the following for each project reference:

- Project Name
- Project Owner Name
- Project Owner Address
- Project Owner Phone Number
- Project/Contract Amount
- Start Date
- End Date
- Project Scope/Description

*Response required

Bid Documents

*Technical Bid**

Please upload your technical bid here **WITHOUT** cost information. If you include any pricing or fees or cost information here your bid may be deemed non-responsive by the County.

*Response required

*Pricing Information**

Upload your cost/pricing information here. This includes any fees/pricing/costs and cost breakdown information you are required to provide as part of your bid.

*Response required

Submittal

Confidential and/or Proprietary Information

Submit any information you wish to deem as "Confidential" or "Proprietary" here. This information will still be provided to evaluators but if it is deemed by the County as a Trade Secret or Confidential/Proprietary then it shall be treated as such.

While this is not a required portion of your submittal, you are required to use this section to provide any information that you wish to potentially deem as a Trade Secret or Confidential/Proprietary.

Additional Information (if needed)

For any additional information requested or required by any of your previously provided answers or as stated within this RFB please upload the additional documentation here.

*Submittal Confirmation**

Bidder hereby certifies that all information provided within this bid is accurate to the best of their knowledge. Bidder acknowledges that they have examined and carefully studied all Contract Documents and any Addenda and that they have provided any necessary proof of their authority to submit a bid on behalf of the Company Name stated on the bid thereby committing the Company to the information contained within.

☐ Please confirm

*Response required

Evaluations

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Experience and Qualifications of Firm	Points Based	30 (30% of Total)
2.	Experience and Qualifications of Key Personnel	Points Based	25 (25% of Total)
3.	Project Approach and Understanding	Points Based	25 (25% of Total)
4.	Past Performance and References	Points Based	20 (20% of Total)