



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Rock Springs Junior High Science Rooms Flooring Bid

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Invitation to Bid

Notice is hereby given that the Board of Trustees of Sweetwater County School District No. 1, Rock Springs, Wyoming is accepting sealed bids for Rock Springs Junior High Science Room LVT Flooring.

Specifications may be obtained from the Facilities Department, 3575 Foothill Blvd., Rock Springs, Wyoming 82901; 307-352-3400. All bid information can also be found on the district's website: sweetwater1.org. All specifications in the bid documents are to be included in the bidder's proposal.

Sealed bids must be submitted to Sweetwater School District No. 1 Business Office, 3550 Foothill Blvd., P. O. Box 1089, Rock Springs, Wyoming 82902-1089 by **2:00 P.M., local time, Thursday July 9th, 2026**. Bids will be publicly opened and read aloud immediately thereafter. The bids will then be reviewed and presented to the Board of Trustees, if required, for their acceptance and awarding of the contract at their next meeting on, July 15, 2026. All bids shall be plainly marked: "Rock Springs Junior High Flooring Bid ". Electronic bids will not be accepted.

For bids exceeding \$150,000.00 a bid bond is required to be submitted at the time of the bid.

Attention of the bidder is particularly called to the requirements in the Wyoming Statutes regarding preference for Wyoming products and the 5 percent preference shown to Wyoming contractors.

The district shall reserve the right to reject any and all bids and to waive irregularities and informalities in any bid, as defined in W.S-3001 (b)(v). Contracts shall be awarded to the lowest responsible bidder, after consideration is given to the conformity with specifications, the quality of the materials to be supplied, the suitability to the requirements of the project, the delivery terms and the past performance of the vendor.

Cole Wright, Chairman
Josh Sorensen, Treasurer
Sweetwater County School District No. 1
Board of Trustees

Published dates: June 24th & July 1st, 2026

Scope of Work

Sweetwater County School District #1 is seeking proposals from qualified companies for LVT flooring at Rock Springs Junior High School.

The flooring will be inspected upon completion to ensure compliance with specifications. Payment will be made only after acceptance by inspection and approval of Sweetwater County School District #1.

If the Bidder discovers any error or omission in the specifications, the Bidder shall notify the Asst. Facilities Director in writing and the letter shall promptly verify or correct same. Errors or omissions will not be accepted within 24 hours of bid opening.

Questions

Last Day for Questions

Last day to submit questions is July 6th, 2026.

Specifications

Part 1 – General

1. Summary

- a. The Bidder shall provide their flooring specifications in the bid package.
- b. LVT color and style must be approved by SCSD#1.

Bid Guidelines

All bids are to be delivered to Sweetwater County School District #1, in a sealed envelope marked "Rock Springs Junior High Flooring Bid" addressed to:

**Sweetwater County School District #1
Rock Springs Junior High Flooring Bid
3550 Foothill Blvd./P.O. Box 1089
Rock Springs, WY 82902**

Bids will be accepted until 2:00p.m. Thursday, July 9th, 2026.

To be entitled to consideration, proposals must be in accordance with the following instructions: Proposals shall be in the form which is bound with the Specifications and all blank spaces in the form shall be filled. The signature shall be in longhand; and the complete form shall be without interlineations, alteration or erasures.

For bids exceeding \$150,000.00 a bid bond is required to be submitted at the time of the bid.

A five percent (5%) preference will be given to resident Wyoming Contractors in accordance with the applicable State Statutes.

Bids should clearly identify warranties, services offered, labor, hardware, etc.

Any labor costs must be clearly identified.

All alternative bids must be clearly marked.

All bids must clearly state any freight/shipping charges.

All bids should exclude sales tax as the district is tax exempt – Fed Tax ID 83-6000633.

Bids MUST give full firm name, address and telephone number of bidder. Failure to manually sign bid will disqualify it. Person signing bid shall show TITLE or AUTHORITY TO BIND THEIR FIRM IN A CONTRACT.

Failure to use and properly fill out the proposal form bound with the specifications may result, at the discretion of the owner, in disqualification of bid.

Bids must clearly state any time constraints on their bid or bid expiration dates. If special pricing is obtained and constrains the bid validity date, please state so in the bid response.

The Owner may make such investigation as he deems necessary to determine the ability of the bidder to perform the Work and the bidder shall furnish to the Owner all such information and data for this purpose the Owner may request. The Owner may reserve the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Proposals will be opened as stated in the Invitation to Bid and in the preceding paragraphs. Proposals received prior to the time of opening will be securely kept, unopened. The officer whose duty it is to open them will decide when the time specified has arrived, and no proposal received thereafter will be considered.

If required, the Board of Trustees will award bids during their scheduled meeting on Wednesday, July 15th, 2026.

Sweetwater County School District Number One reserves the right in awarding contracts to consider the competency, responsibility and suitability of the bidder, as well as the amount of various bids. Contract, therefore will not necessarily be awarded to the low bidders. Sweetwater County School District Number One further reserves the right to accept or reject alternates in any order or combination; to accept or reject any bid or any section or all sections as stated in the Specifications, to waive any irregularities or informalities and to award contracts in the best interest of Sweetwater County School District Number One.

Clarifications or questions on the bid may be addressed to:

Mark Portillo

Asst. Facility Director

Sweetwater County School District #1

(307) 350-4614

portillom@sw1.k12.wy.us

Please initial the lower right-hand corner of each page of this packet.

Bid Signature Form

**Rock Springs Junior High LVT Flooring Bid
Sweetwater County School District #1**

(Must be signed by authorized personnel)

Sweetwater County School District #1

By signing this form, the person providing the bid hereby states that they are a duly authorized person of the firm, has read all components of the bid documentation, taken advantage to ask clarifying questions and agrees to the Term and Conditions as listed in the document.

Sweetwater County School District #1 shall not be liable for any costs incurred by the bidder in the preparation and production of the bid or for any work performed prior to the execution of a formal agreement, contract or statement of work (SOW).

Company Name: _____

Contact Person: _____ (please print)

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail Address: _____

Bid Total: _____

Anticipated Lead Time: _____

Anticipated Delivery Date: _____

Signature: _____

Title: _____
(Please Print)

All pages of this bid packet must be returned to Sweetwater County School District #1