REQUEST FOR QUALIFICATIONS

PROFESSIONAL ENGINEERING SERVICES

For

The CITY OF MOAB's Infrastructure Facilities (Transportation, Culinary Water, Wastewater, and Stormwater)

The City of Moab, a public entity of the State of Utah (the "City") is requesting a Statement of Qualifications ("SOQ") from qualified professional engineering firms (the "Consultants") licensed in the State of Utah for various engineering services related to the planning, design, construction, and implementation of infrastructure improvements for the City.

The City intends to select up to four (4) Consultants that are determined by the City to be the best able to provide the required engineering services based on the criteria specified herein and to generally set forth the terms and conditions whereby the City will contract with the selected Consultants.

Experienced persons and firms are invited to provide the information listed in this RFQ via submittal on Bonfire (https://utah.bonfirehub.com) by **2 p.m. (M.S.T) October 28th, 2026.**

A. Contract Term:

The contract term will begin upon award and is anticipated to end five years from execution of the contract.

B. Background and Project Overview:

The selected Consultants may be asked to provide professional services in one or more of the following categories:

A. Transportation Engineering

- Transportation planning and modeling
- Geometric roadway design and rehabilitation
- Roadway improvements, bridges, and structures
- Utility design and coordination
- Drainage and stormwater management
- Right-of-way acquisition
- Signing and striping plans
- Environmental documentation and permitting
- Subsurface utility investigation
- Signal and traffic calming design
- Pavement management and analysis

B. Culinary Water Engineering

- Water system planning and modeling
- Distribution system design
- Water rights analysis and documentation
- Storage and treatment facility design and rehabilitation
- Well and pump station design
- Source protection and spring development
- Hydraulic evaluations
- SCADA system integration

C. Wastewater Engineering

- Wastewater system planning and modeling
- Collection system and outfall design
- Lift station and metering station design
- Wastewater treatment evaluation and design
- Rehabilitation of existing infrastructure
- Hydraulic analysis

D. Stormwater Engineering

- Hydrologic and hydraulic modeling
- Storm drain system design and rehabilitation
- Detention/retention/infiltration facilities
- Routing and floodplain studies

E. Miscellaneous Engineering Services

- GIS services and mapping
- Preparation of standard specifications and drawings
- Capital facilities planning and master planning
- Impact fee and rate studies

- Asset management systems
- Funding administration and grant assistance
- Development review and construction inspection
- Surveying (boundary, topographic, right-of-way, annexation)
- Aerial mapping and documentation
- Parks and recreation planning and design
- Trail and pedestrian bridge design
- Structural engineering and evaluations
- Public engagement and meeting facilitation
- Permitting and regulatory compliance
- Preliminary engineering and feasibility reports
- Floodplain analysis and mapping
- Construction Cost Estimates

The selected Consultants may retain the services of other professionals on a sub-consultant basis as approved by the City. Consultants must provide information about every sub-consultant that the Consultant proposes to use on the tasks outlined in the Scope of Services.

The City reserves the right to solicit other professional engineering services on a Request for Proposals basis during the term of the selected Consultant's Consulting Services Agreement, even if the services required are within the Scope of Services described above or are within the scope of services described in the selected Consultant's Consulting Services Agreement.

For each project, the selected Consultant will work closely with City staff, potential stakeholders, the City's other consultants, and/or other interested parties as determined by the City. The selected Consultant will coordinate with the parties specified by the City for each project.

C. Schedule (dates are approximate and additional Milestones may be added at a later time)

Milestone	Date
Deadline for submitting questions	October 9, 2026
Final responses to questions and RFQ addenda posted on Bonfire	October 16, 2026
Proposals due	October 28, 2026
Proposal review by selection committee and proposer interviews (if necessary)	November 9 -13, 2026
Contractor Scope of Work, Fee Proposal, and Contract Negotiation	November 23 - December 7, 2026

D. Qualifications:

The Consultants must possess engineering expertise and experience in the following areas: master planning, capital facility planning, roadway design, culinary water design, wastewater design, stormwater design, preparation of construction documents, construction administration, community engagement, sustainability, and project management.

For each project, the selected Consultant will work closely with City staff, potential stakeholders, the City's other consultants, and/or other interested parties as determined by the City. The selected Proposer will coordinate with the parties specified by the City for each project.

Please note that for each new project, the Consultant must provide the City a specific proposal, scope of services, and cost estimate.

E. Proposal Requirements

Proposers are required to submit the following items as a complete proposal in 14 pages or fewer:

a. Proposers must provide the following information in their proposal for evaluation by the City:
   i. Cover Letter: (1 page or less)
      1. Brief introduction, interest in providing services, and key contact information
   ii. Firm Overview: (2 pages or fewer)
      1. Name, address, telephone number, fax number, and email address of the Proposer.
      2. Number of Employees
      3. Name, address and telephone number of the Proposer's representative to contact regarding all contractual and technical matters concerning the Proposal.
      4. Number of years in business.
      5. Areas of expertise.
      6. Number of years of experience with providing the types of services sought by this RFQ.
      7. The level of technical experience in providing the types of services sought by the RFQ.
   iii. Key personnel and Team Qualifications (3 pages or fewer, not including resumes)

1. The Proposer shall provide resumes for all key personnel who shall be involved in providing the services contemplated by this RFQ.
    a. Resume should include name, education, years of experience, professional licensing, and employment history particularly as it relates to the specifications of the RFQ.
    b. This information shall indicate sufficient evidence that the personnel have the qualifications and experience necessary to perform the role of facilitator, and effectively utilize group dynamic skills and techniques.
2. Provide a Project Organizational Chart describing each key personnel's role/title as related to the proposal.

iv. Approach (4 pages or fewer)
1. Description of how the firm would provide on-call support, project management, and coordination with City staff.
2. Describe any assumptions about data, resources, skills or time to be required of the City of Moab for the project.

v. Past performance and References (2 pages or fewer)
1. Provide a detailed description of a minimum of three (3) projects completed by the Proposer within the last five (5) years that illustrate performance in providing goods and/or services similar to the goods and/or services described in this RFQ and a contact person and telephone number for each reference. Preference will be given to respondents who have designed similar scale and type of projects previously.

vi. Fee Schedule (2 pages or fewer)
1. Standard hourly billing rates by staff category.

vii. Evidence that the Consultant has professional liability insurance in the form shown in Consulting Services Agreement (Exhibit "A"). (not part of the page limit).

F. Evaluation Criteria:

The City shall use an evaluation committee to conduct a comprehensive, fair, and impartial review and evaluation of the Proposer's Technical Proposal.

The evaluation committee (comprised of the City stakeholders) will fully evaluate and score all Responsive Proposals submitted by Responsible Proposers in accordance with the table below. The point values assigned to each section of the evaluation criteria are listed below.

a. Factors that will be considered by the selection team include the following:

Criteria	Points
Project Team & Qualifications	40
Experience & References	40
Project Manager	20
Total points	**100**

After evaluation of the proposals received in response to the RFQ, the City shall engage in individual discussions and interviews with two or more Proposers deemed fully qualified, responsible and suitable on the basis of initial responses, and with professional competence to provide the required services. Repetitive informal interviews are permitted. Proposers shall be encouraged to elaborate on their qualifications, performance data, and staff expertise relevant to the proposed contract. Proposers may also propose alternate concepts or methodology. At the conclusion of the informal interviews and on the basis of evaluation factors set forth above and the information provided and developed in the selection process to this point, the City shall rank, in the order of preference, the Proposers whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted with the Proposer ranked first. If a contract satisfactory and advantageous to the City can be negotiated at a fee considered fair and reasonable, the award shall be made to that Proposer. Otherwise, negotiations with the Proposer ranked first shall be formally terminated and negotiations conducted with the Proposer ranked second, and so on, until such a contract can be negotiated at a fair and reasonable fee. Should the City determine in writing and in its sole discretion that only one Proposer is fully qualified, or that one offer is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that Proposer.

The Consultant must submit proposals via Bonfire (https://utah.bonfirehub.com/). Any submissions lacking one or more of the requested documents will be considered incomplete or irregular.

G. Contract Award

A contract or contracts will be awarded to the Proposer whose proposal is determined to be the most advantageous to the City. The City reserves the right to cancel the solicitation and make no award.

H. Miscellaneous

Right To Reject Or Waive Irregularities

The Department reserves the right to reject any and all SOQ's and to waive any informality or irregularity in any SOQ received, in the interests of the Department. The

Department is not liable for any expense incurred by a Consultant in preparing for and responding to this RFQ.

Cost Of Developing SOQ's

All costs related to the preparation of the SOQ and any related activities are the sole responsibility of the Consultant. The Department assumes no liability for any costs incurred throughout the entire selection process.

Public Information

Consultants are hereby advised that all SOQ's shall become property of the Department at the time of submission. Information contained in the SOQ's submitted to the Department will be available to the public upon inquiry immediately following the execution of a Consulting Services Agreement between the Department and selected Consultants.